

C-Park:

Apply for a Parking Permit

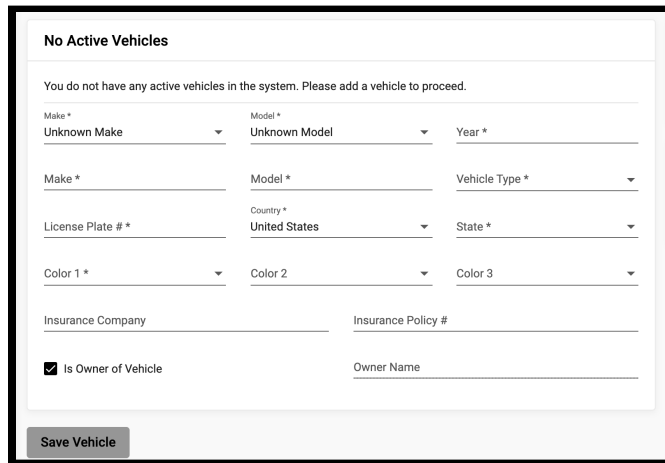
APPLY FOR A PARKING PERMIT

1. Using your Haverford credentials, log into C-Park:
<https://hav.to/parking>
2. Select 'Apply for a Permit' at the middle of the webpage.



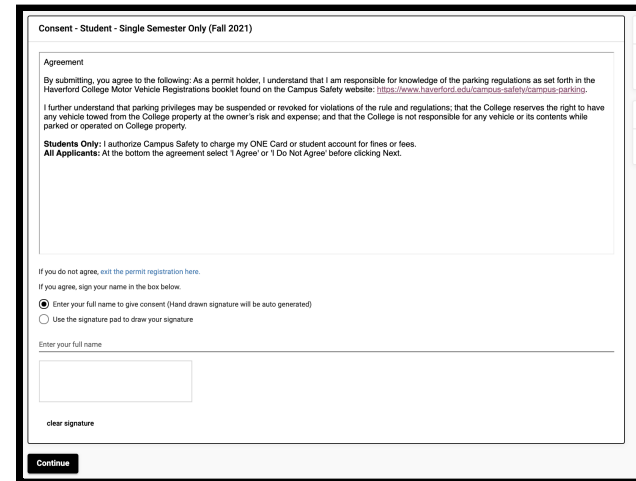
The screenshot shows a web interface with a header 'Permits' and a sub-header 'There are no active permits to list'. Below this is a prominent black button with white text that says 'Apply for Permit'.

3. If you have no active vehicles in the system, a screen will appear to add a vehicle.



The screenshot shows a form titled 'No Active Vehicles' with the instruction: 'You do not have any active vehicles in the system. Please add a vehicle to proceed.' The form contains several fields: 'Make *' (dropdown menu with 'Unknown Make'), 'Model *' (dropdown menu with 'Unknown Model'), 'Year *' (text input), 'License Plate # *' (text input), 'Country *' (dropdown menu with 'United States'), 'State *' (dropdown menu), 'Color 1 *', 'Color 2 *', and 'Color 3 *' (each with a dropdown menu). There are also fields for 'Insurance Company', 'Insurance Policy #', and 'Owner Name'. A checkbox labeled 'Is Owner of Vehicle' is checked. A 'Save Vehicle' button is at the bottom.

4. Enter and save your vehicle information.
5. Select the vehicle you are applying the permit for and select 'Continue'.
6. Choose a permit registration to proceed. Students have Full Year and Semester Only options available for both Standard and SMARTWAY vehicles.
 - a. Information about permits can be found on the Campus Safety parking website:
<https://www.haverford.edu/campus-safety/campus-parking>
7. Read and agree to the Parking Permit Consent statement.



The screenshot shows a consent form titled 'Consent - Student - Single Semester Only (Fall 2021)'. It contains an 'Agreement' section with text explaining the terms of use and liability. Below the agreement, there are two radio button options: 'Enter your full name to give consent (Hand drawn signature will be auto generated)' (which is selected) and 'Use the signature pad to draw your signature'. There is a text input field for 'Enter your full name' and a 'clear signature' link. A 'Continue' button is at the bottom.

- a. Note for Students: Agreeing to the statement authorizes Campus Safety to charge ONE Card or student account for fines and fees.

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8. Answer the presented questions and select 'Continue'.

My Information - Student - Single Semester Only (Fall 2021)

Are you the primary owner of the vehicle? * Yes No

Primary Owner Name 0 of 200 characters

Campus Address * 0 of 300 characters

Continue

9. Choose a payment selection.

Permit Registration Payment - Student - Single Semester Only

Issue Date: Upon Payment

Expiration Date: Friday, December 31, 2021

Fee: \$60

Pay By Credit/Debit Card

Pay Through Student Account

Pay Fee

- a. Students can pay either by credit/debit card or opt to have the charges pass to their Haverford student bill.

10. Visit [Campus Safety](#) after your application is submitted to obtain the official parking decal.

11. Your vehicle is not registered until the decal is properly affixed. Please park in visitor parking until that time.

12. [Temporary Parking Passes](#) can still be obtained via the Campus Safety website by Haverford users.

13. If there are changes needed to existing permits contact Campus Safety at: hc-parking@haverford.edu