FIRST-YEAR AND NEW STUDENTS!

We hope you are having an enjoyable summer and are looking forward to coming to Haverford.

This note contains important information regarding things to do before or on Wednesday, August 24, 2016 your first day at Haverford and the day of Non-Academic Registration!

A couple of notes:

- **For students traveling alone and from afar:** We understand that traveling from a long distance may create a challenge for some students to both travel to Haverford and complete Non-Academic Registration by 4:00pm on August 24. For this reason, and under certain circumstances, incoming First-Year and New students who are traveling alone and flying directly to Philadelphia either from the West Coast or from abroad may request to arrive on Tuesday, August 23. Please fill out the Early Arrival Request Form by 4:00 p.m. on Friday, August 19. If an extenuating circumstance comes up after this please email the Office of Residential Life at hc-reslife@haverford.edu or call 610-896-1298. The Office of Residential Life will review each request and get back in touch with you to let you know if your request to arrive on August 23 has been approved or not. Please do not arrive early without permission as we will not be able to accommodate you. Only students who have been given pre-approval will be permitted to arrive early.

- **For students and their families/guardians who need special parking accommodations on Arrival Day:** Please let us know ASAP if you and your family/guardians need special parking accommodations. Contact us at hc-reslife@haverford.edu or at 610.896.1298. Parking for on Arrival Day is on the south side the campus (see below map).

First-Year and new students will go through Non-Academic Registration on Wednesday, August 24. This is a mandatory process which students must complete to be considered fully enrolled. During the registration process you will verify that a number of things have been completed and, if not, you will be asked to complete them at that time.

**A few gentle reminders of the things to complete before coming to Haverford to make your arrival and Non-Academic Registration go smoothly and quickly. If you haven’t already done so:**

- Please make sure to have completed and submit all required HEALTH FORMS and HEALTH INSURANCE REQUIREMENTS.
Please click here to link to and read Health Services “Welcome Class of 2020” letter and the “Class of 2020 Matriculation Requirements” information.

- **REGISTER and UPLOAD your ONECARD PHOTO**
  Your OneCard is your access to the residence halls and other campus buildings, your library card, Campus Cash card, and Dining card both at the Dining Center (the DC) and at the COOP.

  Follow these instructions to register and upload your OneCard photo. You can learn more about the OneCard here. You will then pick up your OneCard during Non-Academic Registration on August 24th. If you can’t upload the photo, you will be able to have your OneCard photo taken and card made at Non-Academic Registration.

- **Student Accounts**
  For information about your student account please click here. If after reading the information on this page you or your parents/guardians have any questions or concerns, please contact Barbara Wilson (Student Accounts) in the Business Office (bwilson@haverford.edu or 610.896.1251).

- **Questions about Financial Aid?**
  Please contact the Financial Aid Office via email at finaid@haverford.edu or by phone at 610.896.1350 with questions or concerns about how your financial aid is being applied.

- **IITS – Instructional & Information Technology Services**
  IITS has put together important information in “Getting Started at Haverford.” Their checklist will help you make sure you and your computer are all set as soon as you arrive on campus.

- **Bicycle Registration**
  Bringing a bike or anticipate having a bicycle on campus? You must register your bike with Campus Safety. Please fill out the online Bike Registration form. Bike registration is FREE service. For more information about bicycles on campus please click here.

- **CAMPUS MAILBOX information**
  You will receive an email from the Mail Center regarding your campus mailbox. Each student is assigned a mailbox at the beginning of the year. Your mailbox will change each academic year. Mailboxes are secured with a combination that will be emailed to you prior to the start of the academic year. For more information about the Mail Center please click here.

Some other things to think about/read before coming to Haverford.

- **WORKING ON CAMPUS - If you will be working on campus or think you might want to**
  New Students who will be or are thinking of being employed by the College must complete W-4 and 1-9 forms and provide the appropriate documentation. Please bring your W-4 and I-9 forms if you have them and your Social Security card and any other pertinent documentation and identification to Non-Academic Registration. We will have someone there to assist you.

  To get a jump on things you can fill out the necessary forms ahead of time and bring them with you if you choose. The forms can be found at https://www.haverford.edu/business-office/payroll

- **Frequently asked First-Year Housing Questions (FAQs)**
  FAQs can be found here and in the shared First-Year Folder (To access the folder please click here (hav.to/fyhousing).
Residential Life Calendar
The Residential Life Calendar is an important resource that lets you know about such important things as the opening and closing of residence halls for breaks, move-in and move-out, room draws, and more.

Academic Calendar
The Academic Calendar contains important information about classes, grades, registration, exams, and more.

CUSTOMS Program and Schedule (for Students and Parents/Guardians)
The customs schedule can be found at https://www.haverford.edu/customs/.

Some things you might want to BRING WITH YOU on move-in day (August 24th)

- Your housing assignment letter (email). You may find it helpful to have your housing assignment letter available as a reminder of your exact housing assignment.

Wednesday, August 24, 2016: your arrival!
Welcome Welcome Welcome!!!

Parking can be found at the south end of campus (Campus Map).

Non-Academic Registration (NAR). Welcome signs will direct you north to the welcome desk on Founders Porch where you will start Non-Academic Registration.

Non-Academic Registration (NAR) Schedule and Information

WHEN: Wednesday, August 24th, 2016

TIME: 8:30 am - 4:00 pm. Please arrive no later than 3:00 pm to allow an hour to complete the registration process. Registration will close at 4:00 pm promptly.

WHAT IS IT: NAR is the process of checking in, making sure all is in order, and picking up your room key, OneCard, and other valuable information for the Customs Program and for living at Haverford. NAR is mandatory for all students.

WHERE: Founders Hall. Registration begins at the Welcome Desk on Founders Porch and continues in Founders Great Hall (1st floor). Most of the offices necessary for student check-in will have relocated here to make for an easy registration process. Just follow the signs and people! Any questions along the way? Ask anyone -- we’re all here to help.

HOW IT WORKS: At the Welcome Desk you will be greeted by some of our wonderful Customs folk who will give you your individualized NAR Guide form. They will direct you to the next stop. If you still need to finish up things for Health Services, you will be directed to Morris Health Services first, and once they have stamped your form you will come back to Founders. If Health Services has indicated that you have completed all that they need, you will be directed to go inside to Founders Great Hall -- feel free to pick up something to eat or drink in the foyer. Then, go to each station in...
order to get the necessary signature/stamp saying you’ve completed each requirement. Hand in the NAR Guide at the very end!

More on NAR: Step by Step
Click HERE.

Once you have completed NAR, it is time to...

FIND YOUR RESIDENCE HALL AND ROOM
- Wondering how to find your dorm? Don’t worry, there will be plenty of people on campus happy to help you find your way!
- PLEASE make sure to fill out your Facilities Management Room Condition Form Online! It is very important to complete and submit this form to Facilities Management within 7 days of the start of your first semester. All students moving into a new room must fill out a “Room Condition Report” form. It is important that you do this as proof of the condition of your room at the time of moving in. If the Room Condition Report is not submitted, it will be assumed that all furniture was present and the room and furniture were in excellent condition at the time of move-in. Charges are based on this form.

JOIN US FOR LUNCH IN THE DINING CENTER

TAKE A CAMPUS TOUR...DO A LIBRARY TUTORIAL...PARTICIPATE IN A PANEL...ENJOY!

SAY GOODBYE TO FAMILY, FRIENDS, GUARDIANS

4:00pm MEET YOUR CUSTOMS GROUP
The Class of 2020 Customs Program will begin at 4:00pm on Wednesday, August 24th.

If you have any questions, please go to our Residential Life website or contact our office at 610.896.1298 or reslife@haverford.edu (summer hours are M-F 8:30am-4:30pm).

We look forward to seeing you on August 24th!

Sincerely,
Nathan and Smitty
Office of Residential Life

Nathan Diehl
Coordinator of Residential Life

Marianne (Smitty) Smith
Assistant Dean of the College
Director of Residential Life

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FIRE & LIFE SAFETY POLICY

Haverford College is committed to the safety and security of its students in residence. Installed and maintained in the residence halls are the following fire and life safety devices: Carbon Monoxide Detectors, Emergency Exits and Exit Signs, Fire Extinguishers, Smoke Detectors and Sprinklers. Every student living in the residence halls and their guests play an important role in preventing fires and responding appropriately to life safety emergencies and each assumes the responsibility of complying with fire and life safety policies, procedures, and guidelines as put forth in the Haverford College Students’ Guide and all Fire and Life Safety Device Policies.'

Violations of these and related College policies and procedures are treated with the highest priority and carry serious consequences. Anyone found to have tampered with or otherwise rendered ineffective any smoke detector or other fire/life safety equipment - including the defacement of hallway exit signs, falsely activating fire alarms, discharging fire extinguishers, and activating fire suppression/sprinkler systems - in the residence halls, houses, and apartments WILL face the loss of their campus housing privileges. Depending on the circumstances, further action may be taken.

There will be no punitive action if a student calls to report an accidentally damaged or non-working alarm or other fire or life safety device or even one which you suspect might not be working properly. In the case of accidental damage the student responsible will; however, be asked to pay the cost of the necessary repairs. Students are to call Campus Safety (610-896-1111) who will respond immediately 24/7 to repair smoke alarms. If you have any questions about any aspect of dorm fire safety equipment, please do not hesitate to contact Mark Sweeney (msweeney@haverford.edu or 610-896-1111), the College’s Safety Coordinator.