2016 EARLY ARRIVALS INSTRUCTIONS

BEFORE ARRIVING AT HAVERFORD

Returning students: Please ALSO make sure to also read the Welcome Back email in its entirety.
First-Year and New students: Please ALSO make sure to read the Welcome email in its entirety.

Students with permission to return early, (e.g., UCAs, CPs, HCOs, SRPs, PAFs, AMAs, Customs Program support, TRICO, Haverford Horizon, and PCOP participants, or approved athletes), are asked to carefully read the below information and instructions on key pick up and early arrival.

EARLY ARRIVAL DATE:

Please make sure to note the date you have been given permission to arrive back early on. You will only be permitted to be on campus and pick up your room key on or after the date you have been approved to arrive on. You will not be permitted to be on campus or pick up your room key prior to your approved early arrival date. Key pick up locations are in the table below.

Upper-class Non-Academic Registration has been stream-lined in an effort to make your arrival and key pick up easier and more convenient.

All First-Year and New students, even if you have arrived early, are required to go through Non-Academic Registration on Wednesday, August 24.

Please note: We trust and appreciate that you will respect the arrival dates. That said, due to the increasing number of students arriving early without permission, there will be a $250 fine for students who are on campus before their approved early arrival date or for upper-class students before the residence halls officially open on the Saturday, August 27, 2016. Any student(s) who permits someone to stay in their residence hall/apartment will also be fined $250 fine. Imposing fines is not something we do lightly, so hope you recognize the magnitude of the problem and respect our effort to deal with it fairly.

HEALTH INSURANCE REQUIREMENT:

All students will be charged in July by the Business Office for the student health insurance plan (SHIP) on the college bill. If you wish to waive out of the plan and NOT be charged you must visit the insurance site and waive the plan. You will get a confirmation by email that your plan is an acceptable health insurance plan. Your health insurance plan must work within 10 miles of campus and work at the Student Health Center. International students with visas are mandated to take the plan. All students must upload a copy of their insurance card as proof in the Haverhealth portal.

Access the insurance information here. Please contact the Business Office if you have any questions or problems regarding billing or financial assistance. Any questions regarding the SHIP plan must be directed to First Risk Advisors.

MEALS PRIOR TO THE START OF THE MEAL PLAN:

Each sponsoring department will let their Early Arrival Students know what meals will be provided to them. Please make sure you are clear about what meals are and are not covered by the department/office sponsoring your early arrival. Students will use their OneCard to swipe for meals. Each student’s OneCard will be pre-programmed with the specific meals provided for you by your sponsoring department. Unauthorized swipes for meals will be charged to the student. Students are welcome to purchase additional meals at the DC checker table. Please note: The meal plan starts for the academic year with dinner on Sunday, August 28.

ROOM CONDITION FORM:

Once you have moved into your room, PLEASE make sure to fill out the Facilities Management Room Condition Form Online.
PARKING PERMITS

Upper-class students planning to have a car on campus need to register their car with and obtain a Parking Permit from Campus Safety. You can register ahead of time by completing the online registration form that can be accessed on the Campus Safety website.

Parking Permit Decals are available for pick up daily 8:00am – 6:00pm (Campus Safety).

When going to pick up your key DON’T FORGET …

- You must bring YOUR ONECARD with you for identification and to swipe in acknowledgement of receipt of your key(s).

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NON-ACADEMIC REGISTRATION and DORM ROOM KEY PICK UP

<table>
<thead>
<tr>
<th>Early Arrival Key Pick Up Information</th>
<th>Key pick up hours &amp; location</th>
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<tbody>
<tr>
<td>Sunday, August 14</td>
<td>After 12:00pm (noon) in the Campus Safety Office (GIAC)</td>
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| Monday, August 15 - Friday, August 19| ATHLETES: Thursday, August 18, 9:00am-12:00pm in the GIAC lobby  
ALL OTHER STUDENTS: 9:00am-3:00pm in the Facilities Management Office. After 3:00pm in the Campus Safety Office |
| Saturday, August 20                   | 9:00am-2:00pm in FACILITIES MANAGEMENT OFFICE  
After 2:00pm in the Campus Safety Office |
| Sunday, August 21                     | ATHLETES: 9:00am-12:00pm in the GIAC Lobby  
ISO students: in Stokes Hall Room 119  
ALL OTHER STUDENTS: in the Campus Safety Office |
| Monday, August 22 & Tuesday, August 23| 9:00am-3:00pm in the Facilities Management Office  
After 3:00pm in the Campus Safety Office |
| Wednesday, August 24                  | 8:30am – 4:00pm in Founders Great Hall  
After 4:00pm in the Campus Safety Office |
| Thursday, August 25 & Friday, August 26| 9:00am-3:00pm in the Facilities Management Office  
After 3:00pm in the Campus Safety Office |
| Saturday, August 27                   | 10:00am – 5:00pm in the Facilities Management Office  
After 5:00pm in the Campus Safety Office |
| Sunday, August 28                     | Before noon (12:00pm) – in the Campus Safety Office  
12:00pm – 5:00pm in the Facilities Management Office  
After 5:00pm in the Campus Safety Office |

Thank you, in advance, for following these instructions. We greatly appreciate your cooperation and understanding and ask that you plan your arrival accordingly.

If you have any questions, please go to our Residential Life website or contact our office at 610-896-1298 or hcsrslife@haverford.edu (summer hours are M-F 8:30am-4:30pm).

Sincerely,
Smitty & Nate
Office of Residential Life