2016 - 2017 Haverford College Winter Break Notice

Break begins: 12:00pm, Fri., Dec. 16 ~ Break ends: 8:30am, Tues., Jan. 17

We trust that you will do your part! We thank you, in advance, for abiding by these closing deadlines and for following the below instructions. We also thank you for leaving your rooms and the residence halls in good order out of respect for the members of our community who have the responsibility of closing and securing your rooms and the residence halls for the winter break after you move out.

FRIDAY, DECEMBER 16

NOON SEMESTER ENDS ~ COLLEGE SPACES, INCLUDING STUDENT AND CLUB SPACES CLOSE. No students are permitted to be in these spaces after this time.

Beginning at 10:00am on Sunday, January 15, 2017 students may resume using student and club spaces as usual.

2:00PM Lunch ends and DINING SERVICES CLOSE

Available from 9:00 am-2:00pm is the “Boxed Lunch Meal” buffet for students wanting a meal to take with them.

SATURDAY, DECEMBER 17

NOON RESIDENCE HALLS CLOSE and are then CHECKED, SECURED & LOCKED for the winter break. ALL ONE CARDS ARE DEACTIVATED.

AFTER 12:00PM, STUDENTS ARE NOT PERMITTED, UNDER ANY CIRCUMSTANCES, TO BE IN THE RESIDENCE HALLS. Any student found in the dorms after this deadline will be required to leave immediately and may be fined $150.00. Special accommodations: Students who believe they have a legitimate need for a special accommodation MUST make their request to the Office of Residential Life by 5:00pm, Thursday, December 15. On Saturday, December 17, students experiencing an unexpected problem leaving by noon should immediately contact the Residential Life Office via email at hc-reslife@haverford.edu. Residence halls re-open for semester II at 10:00am on Sunday, January 15, 2017.

IMPORTANT REMINDERS & INSTRUCTIONS

• PLEASE REMEMBER TO TAKE EVERYTHING YOU NEED (or might need) WITH YOU. THE RESIDENCE HALLS WILL REMAIN CLOSED AND LOCKED UNTIL 10:00am, SUNDAY, JANUARY 15.

• ALTHOUGH THE RESIDENCE HALLS ARE CLOSED DURING BREAK, FACILITIES MANAGEMENT and CAMPUS SAFETY STAFF, OUTSIDE CONTRACTORS, CLEANERS, ETC. WILL HAVE ACCESS TO ROOMS. You may store items in High Security Storage at Campus Safety, but cash, jewelry, wallets, and any other valuables SHOULD NOT BE LEFT in rooms over break. Haverford College does not accept responsibility for any lost or stolen items.

• REMEMBER TO PLAN AHEAD: If you are switching rooms, the deadline to change room keys is FRIDAY, December 16 at NOON as Facilities is closed after this time. Please do not wait until the last minute to change keys at Facilities.

HEALTH SERVICES

Friday, December 16 ~ Door closes at 12:00pm. Reopens at 9:00 am, Tuesday, January 17, 2017

IN THE EVENT OF AN EMERGENCY, when Health Services is closed, CALL CAMPUS SAFETY at 610-896-1111 for transport to the Bryn Mawr Hospital Emergency Room.

If you wish to see a Health Provider for Fee for Service, please click here for a map of local Urgent Cares.

Note: HC Health Services has not evaluated these providers for quality of services so utilize them at your own risk

CAMPUS SAFETY

The Office of Campus Safety remains open 24/7. Telephone: 610.896.1111

Campus Safety recommends that all valuable articles such as computers be stored in HIGH SECURITY STORAGE located in their office in the (GIAC). You may bring your articles there M-F: 9:00am - 3:30pm. All articles must be boxed and clearly marked with your name and year. Articles may be picked up after the break Sunday between 5:00pm and 7:00pm, M-F: 9:00am - 3:30pm. Please note: The College accepts no responsibility whatsoever for any damage to or loss of student property, wherever it is located. The College will not honor claims made against it for damage or loss and strongly recommends that personal property is adequately insured by students.

If you live at HCA, and everyone in your apt. will be away, Campus Safety recommends that you call the office and ask for the deadlock to be put on. The first resident back must call to have the deadlock removed.

Reminder: THE COLLEGE’S PARKING REGULATIONS are enforced 24/7 throughout the academic year, including break periods. Please do not park in areas reserved for faculty & staff during normal business hours as staff will be working regular hours during parts of the Winter Break.

RESIDENTIAL LIFE

WINTER BREAK HOUSING REMINDER: Designated Winter Break Housing for pre-approved students is in Drinker, Yarnall, and all upper-class buildings at HCA. Students currently living in these buildings are reminded to leave your housing in clean and good condition. The Office of Residential Life (610-896-1298 or hc-reslife@haverford.edu) will close at 5:00pm on Thursday, December 22 and will reopen, with regular business hours, on Monday, January 2, 2017 at 9:00am.
PICK-UPS
HAVERFORD
THE COOP
HC DINING FACILITIES

- CO VAN
(R5) or the Haverford Station (R100 High Speed Line) any evening
At the SE corner of South Lot by the path to the HCA trail
- At the junction of College Lane & Coursey Road by Barclay

necessary, to check temperatures, make sure appliances are unplugged, etc.

TRAIN STATION PICK-UPS IN GENERAL
at the Lancaster Avenue entrance (College Lane) and will drop students off, as requested, at the following locations:

- Students leaving the Swarthmore College area can be picked up at the BMC Swarthmore Van Stop at 1:00pm and 3:00pm.

- The van will then leave BMC Merion Ave Bus Stop at 1:15pm and at 3:15pm.

The Bi-College Transportation Service is offering two runs to the airport on Friday, December 16. Please arrive early – the bus does not wait!

- The Van will leave BMC Merion Ave Bus Stop at 1:00pm and at 3:00pm
- The van will then leave Haverford Stokes Hall Bus Stop at 1:15pm and at 3:15pm.

The cost is $12.00 and there are a limited number of spots. Reservations and credit card payments can be made online at http://brynmawr.edu/transportation/airportshuttle.shtml. For information, call 610-526-7570.

SUNDAY EVENING JANUARY 15 ONLY, the Tri-Co van will be used to pick up students at the Haverford train station. The first pickup will be made at 6:45pm on the Westbound (outgoing) side of the station; the next pickup will be an hour later, at 7:45pm, continuing each hour until 11:45pm, which will be the last run. The van will enter Haverford's campus at the Lancaster Avenue entrance (College Lane) and will drop students off, as requested, at the following locations:
- At the junction of College Lane & Coursey Road by Barclay
- At the SE corner of South Lot by the path to the HCA trail
- On Walton Road between Gummere and Leeds
- At junction of Carter & Harris Roads for the North Dorms

TRAIN STATION PICK-UPS IN GENERAL: Campus Safety will pick up students at the Haverford or Ardmore Stations (R5) or the Haverford Station (R100 High Speed Line) any evening only if it is after dark and the student is alone.

HC DINING SERVICES
Closes after lunch at 2:00pm on Friday, December 16. Available from 9:00 am-2:00pm on Friday, December 16 is the "Boxed Lunch Meal" buffet for students wanting a meal to take with them. Please note: There is no meal exchange with BMC Dining unless both Dining Services are in operation.

THE COOP
Friday, December 16, closes at 1:00pm (kitchen closes at 11am). The Coop will be open for grab & go coffee bar from 8:00am – 2:00pm on 12/19 – 12/21.

Please arrive early – the bus does not wait!

- Building temperatures will be lowered to 50°-55° during the winter break. The heat will be turned back up on Sunday morning, January 15, 2017. Facilities Management will enter students' rooms and apartments over the break, as necessary, to check temperatures, make sure appliances are unplugged, etc.

- CHECK LIST:
- LOCKS & KEYS: Please check your locks and report any problems to Facilities Management (facilities@haverford.edu) before you leave. Remember to bring your key back with you when you return to campus.
- TURN OFF AND UNPLUG, ALL, ELECTRICAL APPLIANCES – indoor landscape water fountains, microwaves, clocks, radios, timers, heating pads, electric blankets, etc. As a precaution, place books, papers, and the like on desks or beds; do not leave them on floors or radiators.
- REFRIGERATORS, except for those in HCA* buildings, MUST BE EMPTIED, DEFROSTED, DRIED, UNPLUGGED before you leave. HCA residents do not unplug stoves or refrigerators. Facilities Management staff will unplug any appliances left connected, including refrigerators. Reminder: If you unplug a refrigerator before defrosting – you will be held responsible for the damage caused by the resulting water leakage.
- Please make sure all windows are CLOSED and LOCKED when you leave, regardless of outside temperatures. A window left open only slightly can lead to frozen and broken pipes resulting in extensive water damage.
- HCA residents:
  - All flat surfaces (including the floor) in the kitchen should be completely clear of pots, pans, dishes, food, etc.
  - All food should be properly stored or disposed of – do not leave any open boxes.
  - Prop open doors to the under-sink cabinets in the kitchen.
  - Make sure the bathroom floors are clear of any personal items as well.
  - Bag all garbage and place in the exterior dumpsters.
  - Turn thermostats back to 55°.
  - If your apartment has a college owned vacuum cleaner, please leave it on the landing in your building for servicing.

WINTER BREAK CLEANING
In the up campus residence halls – Housekeeping staff will clean the bathrooms and lounges (including cleaning the lounge carpets). Please remove all personal articles, including baskets, from the bathrooms and lounge areas. Those items left in those areas during the Winter Break will be discarded by Housekeeping.

In HCA – The HCA staff will clean the kitchens and bathrooms in the apartments. Please remove all personal articles, including baskets, from the bathrooms and clear all articles from the kitchen counters.

BLUE BUS
A schedule for the reading and examination period will be posted online separately. Service will end with the 4:35pm run from HC to BMC on Fri., December 16.

TRI-CO VAN
BMC/Swat Van: Regular service will end with 6:20pm from Swat to BMC Thursday, December 15.

HC/Swat Van: Regular service will end with 1:50pm van from Swat to HC Friday, December 16.

Regular schedule resumes on Tuesday, January 17, 2017.

AIRPORT RUNS
The Bi-College Transportation Service is offering two runs to the airport on Friday, December 16. Please arrive early – the bus does not wait!

- The van will leave BMC Merion Ave Bus Stop at 1:00pm and at 3:00pm
- The van will then leave Haverford Stokes Hall Bus Stop at 1:15pm and at 3:15pm.

The cost is $12.00 and there are a limited number of spots. Reservations and credit card payments can be made online at http://brynmawr.edu/transportation/airportshuttle.shtml. For information, call 610-526-7570.

HAVERTOWN TRAIN STATION PICK-UPS
SUNDAY EVENING JANUARY 15 ONLY, the Tri-Co van will be used to pick up students at the Haverford train station. The first pickup will be made at 6:45pm on the Westbound (outgoing) side of the station; the next pickup will be an hour later, at 7:45pm, continuing each hour until 11:45pm, which will be the last run. The van will enter Haverford's campus at the Lancaster Avenue entrance (College Lane) and will drop students off, as requested, at the following locations:

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Please note:
- There is no meal exchange with BMC Dining unless both Dining Services are in operation.
- The Bi-College Transportation Service is offering two runs to the airport on Friday, December 16. Please arrive early – the bus does not wait!

Regular hours. M-F 8:00am – 7:00pm, resume Tuesday, January 17, 2017.
COOP @ Night reopens Tuesday, January 17 at 7:00pm.

Regular Hours: Sun.-Thurs. 7pm-11:30pm

BLUE BUS
A schedule for the reading and examination period will be posted online separately. Service will end with the 4:35pm run from HC to BMC on Fri., December 16.


THE COOP
Friday, December 16, closes at 1:00pm (kitchen closes at 11am). COOP @ Night, closes 11:30pm, Wednesday, December 14. The Coop will be open for grab & go coffee bar from 8:00am – 2:00pm on 12/19 – 12/21.

The COOP will reopen January 2, from 11am – 2:30pm, Monday – Friday (kitchen closes at 2pm).


COOP @ Night: Closed throughout break.

REGULAR HOURS: Sun.-Thurs. 7pm-11:30pm

Regular schedule resumes on Tuesday, January 17, 2017.

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INFORMATION ABOUT Winter Break hours for OTHER CAMPUS OFFICES can be found on their websites:

- Athletic Department: http://www.haverfordathletics.com
- Bookstore: http://www.haverfordbookstore.com
- Campus Center: http://www.haverford.edu/central-services
- IITS Computing Centers: http://iits.haverford.edu/labs-classrooms/computing-labs/
- Libraries: http://library.haverford.edu/hours
- Mail Center: http://www.haverford.edu/central-services/mail-center

LOOKING & PLANNING AHEAD

Residential Life Calendar

Semester II: Residence halls re-open for Semester II on Sunday, January 15, 2017 @10:00am*

*Please note: The residence halls open two days before the start of classes to allow for travel and schedules. Students are responsible for making their travel plans accordingly. If you must arrive early, please make arrangements to stay off campus. Thank you for your cooperation.

The College is closed on Monday, January 16 in observance of Martin Luther King, Jr. Day. No classes at Haverford College or Bryn Mawr College. Dining Services re-open (meal plan resumes) on Monday, January 16 at 5:00pm dinner. Classes resume Tuesday, January 17, 2017.

MAY 13 (SATURDAY) 10:00am ~ Haverford College Commencement

Residence Halls Closing for UNDERGRADUATE STUDENTS*:

- The deadline for undergraduate students to be moved out of the residence halls is 6:00pm, Saturday, May 13, 2017.

*ONLY exceptions for undergraduates, with extension until 3:00 pm, Sunday, May 14, are for those on the pre-approved list of HC COMMENCEMENT USHERS.

Bryn Mawr College Commencement 2:00pm

MAY 14 (SUNDAY) Residence Halls Closing for SENIORS:

- The deadline for SENIORS to be moved out of the residence halls is 3:00pm, Sunday, May 14, 2017.