

Haverford College Senior Thesis Archive

Access Policies

Level of Access Policies

When students submit their thesis to the Haverford College Senior Thesis Archive they are asked to complete a “Level of Access Policy” form that dictates the maximum level of access to the thesis. This policy should be determined by the mutual needs and desires of both the student and the student’s advisor. Some departments/programs have created their own policies (listed below), but students are still encouraged to complete the form in the event that those department/program policies change. If a submitted thesis lacks a “Level of Access Policy” set by the student, the “Level of Access Policy” will default to “Dark Archive” pending communication with the student.

The “Level of Access Policy” will only be less restricted than the “Level of Access Policy” set by the student in the following two cases (assuming the thesis is not affected by a “Level of Access Policy” set by a department/program):

- If a student submits a thesis to a Bi-College program, unless the student requests a “Level of Access Policy” of “Dark Archive,” the minimum “Level of Access Policy” is “Bi-College users only.”
- If a student submits a thesis to a Tri-College program, unless the student requests a “Level of Access Policy” of “Dark Archive,” the minimum “Level of Access Policy” is “Tri-College users only.”

As determined by the Haverford College faculty, the “Level of Access Policy” set by any individual department/program will always override any other policies determining access.

Access to Restricted Theses

Theses are restricted if they are affected by a department/program “Level of Access Policy” or if the student has set the “Level of Access Policy” to “Tri-College users only,” “Bi-College users only,” “Haverford users only,” or “Dark Archive.” Below is a description of what each restriction option means:

- **Tri-College users only.** Thesis is accessible only to users within the Tri-College (Bryn Mawr College, Haverford College, and Swarthmore College) IP (Internet Protocol) ranges; to users with Haverford College login credentials; and to individuals receiving faculty permission from the department/program to which the thesis was submitted.

- **Bi-College users only.** Thesis is accessible only to people within the Bi-College (Bryn Mawr College and Haverford College) IP ranges; to users with Haverford College login credentials; and to individuals receiving faculty permission from the department/program to which the thesis was submitted.
- **Haverford users only.** Thesis is accessible only to users within the Haverford College IP range; to users with Haverford College login credentials; and to individuals receiving faculty permission from the department/program to which the thesis was submitted.
- **Dark Archive.** Thesis is accessible only to the faculty of the department/program to which the thesis was submitted and to individuals receiving faculty permission.

Pertinent Haverford College library staff members will retain access to all theses, regardless of restriction options.

Individual Departments/Programs

The “Level of Access Policy” for individual departments/programs are outlined below. An “item record” refers to the thesis metadata (descriptive information regarding the thesis, including the author, advisor, department, title, abstract, and date). An “item file” refers to the thesis file itself.

Astronomy

- Collection homepage access: accessible only to users within the Haverford College IP (Internet Protocol) range; to users with Haverford College login credentials; or to users within the Bryn Mawr College IP range.
- Item records access: accessible only to users with Haverford College login credentials or users within the Bryn Mawr College IP range.
- Item files access: accessible only to users with Haverford College login credentials or users within the Bryn Mawr College IP range.

Biology

- Collection homepage access: accessible only to faculty of that department.
- Item records access: accessible only to faculty of that department.
- Item files access: accessible only to faculty of that department.

Chemistry

- Collection homepage access: accessible only to faculty of that department.
- Item records access: accessible only to faculty of that department.
- Item files access: accessible only to faculty of that department.

Classics

- If a Haverford student requests a “Level of Access Policy” of “Haverford users only,” the access is changed to “Bi-College users only.”

Linguistics (Tri-Co Department)

- If a student requests a “Level of Access Policy” of “Haverford users only,” the access is changed to “Tri-College users only.”

Mathematics

- Collection homepage access: accessible only to faculty of that department.
- Item records access: accessible only to faculty of that department.
- Item files access: accessible only to faculty of that department.

Physics

- Collection homepage access: accessible only to users within the Haverford College IP range; to users with Haverford College login credentials; or to users within the Bryn Mawr College IP range.
- Item records access accessible only to users with Haverford College login credentials or users within the Bryn Mawr College IP range.
- Item files access: accessible only to users with Haverford College login credentials or users within the Bryn Mawr College IP range.

Spanish

- Collection homepage access: public.
- Item records access: public.
- Item files access: accessible only to faculty of that department.

Individual Thesis Submitted to Multiple Departments/Programs

- Only one record will be created, but it will be discoverable in each collection representing the departments/programs to which the thesis was submitted. The most restrictive department/program “Level of Access Policy”—if applicable—will determine the access policy.