



## Kuali Financial System (KFS) to ADMIN Reference Sheet

### KFS Accounting String

Section	Description	Required?
<b>Chart Code</b>	Two (2) digit code that identifies to which Chart the account belongs to. Haverford has two charts: <b>FR – Haverford Financial Reporting Chart</b> – Used for financial statement reporting purposes – there are object codes, but no accounts on this chart <b>HC – Haverford Transactional Chart</b> – associated with accounts. Rolls up to the FR chart; object codes roll up to FR object codes	Y
<b>Account</b>	Seven (7) digit unique number to identify a pool of funds assigned to a specific institution entity for a specific function	Y
<b>Sub-Account</b>	Six (6) digit alpha numeric value used to define an optional part of the accounting string that allows tracking of financial activity within a particular account at a finer level of detail	N
<b>Object Code</b>	Four (4) digit number that represents all income, expense, asset, liability and fund balance classifications that are assigned to transactions and help identify the nature of the transaction	Y
<b>Sub-Object Code</b>	Three (3) digit alpha numeric value used to define an optional part of the accounting string that allows you to create finer distinctions within a particular object code on an account	N
<b>Project Code</b>	Ten (10) alpha numeric value used to track project activity that is shared across multiple accounts within an organization or even across multiple organizations	N
<b>Org Ref ID</b>	Seven (7) character alpha numeric free form field that tags transaction	N
<b>Line Description</b>	Forty (40) character alpha numeric free form field accounting line	N

### KFS Account Attributes

The following fields are contained in the Account Record. They are not entered as a part of the Accounting String

Field	Description
<b>AICPA Code</b>	Account grouping used for Financial Statement preparation and reporting.
<b>Account Restriction Code</b>	Identifies the restriction status of the account.
<b>Account Type</b>	Identifies groups of accounts. May also be used for Budget reporting.

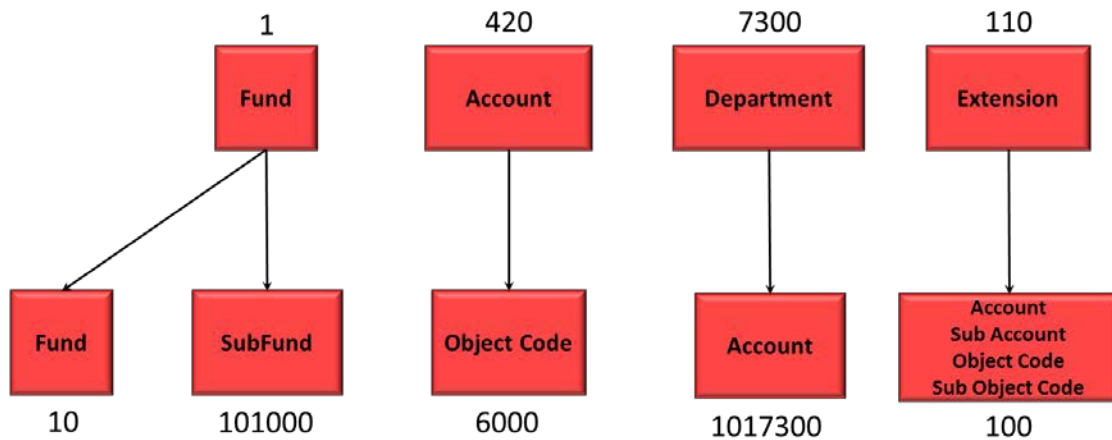


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<b>Higher Education Function</b>	Identifies the Account function. Used for Financial Statements and Budget reporting.
<b>Organization</b>	Account grouping by departments or business units. Used for workflow and reporting.

### Converted Account String Example

ADMIN



KFS

### Object Code Ranges

Object Type Code	Admin Object Code Range	KUALI Object Code Range	"Normal" Balance Type
Asset (AS)	700-799	1000-1999	Debit
Liability (LI)	800-899	2000-2999	Credit
Income (IN)	100-399	4000-4999	Credit
Expense (EX)	400-699	5000-9200	Debit



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### Fund, Subfund, & Account Ranges

\*Note: The first three digits of an Account matches the Subfund that it belongs to.

ADMIN SYSTEM -EXISTING FUND		Kuali Fund Code	Kuali Fund Description	Kuali Subfund	*Account Structure	SUBFUND Description
0	CURRENT UNRESTRICTED FUND	10	CURRENT UNRESTRICTED FUND	101000	1010000-1019999	General
				102000	1020000-1029999	Internally Designated
				103000	1030000-1039999	Auxiliary
				104000	1040000-1049999	Conferences & Events
				105000	1050000-1059999	Faculty Research & Start Ups
1	CURRENT RESTRICTED	20	CURRENT RESTRICTED	201000	2010000-2019999	General Restricted Private
				202000	2020000-2029999	Grants
				203000	2030000-2039999	Private Gifts
				2040000	2040000-2049999	Faculty Support
				2050000	2050000-2059999	Endowment Income
				2060000	2060000-2069999	Donor Advised Funds
				2070000	2070000-2079999	Government Grants
				2080000	2080000-2089999	Government Student Aid
2	LOAN FUND	30	LOAN FUND	301000	3010000-3019999	Private
				302000	3020000-3029999	Perkins
6	UNEXPENDED PLANT FUND	40	PLANT	401000	4010000-4019999	General Un-Expended Capital
7	PLANT FUND - 2000 REVENUE BOND			402000	4020000-4029999	Projects Retirement of
8	PLANT FUND- NET INVESTMENT PLANT			403000	4030000-4039999	Indebtness
9	PLANT FUND 1983 BOND ISSUE			404000	4040000-4049999	Invested Plant
3	CONSOLIDATED & NON-CONS FUNDS	50	ENDOWMENT	501000	5010000-5019999	Consolidated Endowment Fund
4	WILLIAM MAUL MEASEY TRUST			502000	5020000-5029999	Not Consolidated Endowments
				503000	5030000-5039999	Life Income
				504000	5040000-5049999	Not in HC financials



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		60	AGENCY	601000	6010000-6019999	Agency
5	PLEDGES	N/A	Will be recorded to the applicable Fund/Subfund			