

## I-20 Request Form for Extension to Complete Program Requirements

This form is to be used by continuing F-1 students to request an I-20 extension to complete degree requirements.

**You must meet with the PDSO to submit this request.**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MIDDLE NAME</b>	<b>School ID#</b>	<b>Date of Birth (mm-dd-yyyy)</b>
<b>GENDER</b> Female      Male	<b>NUMBER OF F-2 DEPENDANTS</b>	<b>TELEPHONE</b>	<b>SEVIS ID#</b>	
<b>DELIVERY METHOD</b> Pick-up at ISSO      Campus Mail (Central Services)				

**Steps to take:**

- This request should be received by the ISSO 30-60 days prior to the expiration date on your current I-20. If you fail to meet the deadline, there is no guarantee that your request will be processed before your current I-20 expires. This will have a negative impact on your immigration status.
- To be eligible for extension, you must be maintaining status, making normal progress toward completion of degree and have academic requirements remaining.
- Extensions may only be granted to students who can demonstrate that they have compelling academic or medical reasons. Official documentation of academic or medical problems is required.
- Delays caused by academic probation or suspension are not acceptable reasons for program extensions [8 CFR 214.2(f)(7)(iii)].
- Extension requests will not be granted solely due to delays caused by employment.

**Checklist of required documents:**

Copy of your passport page(s) showing your picture, biographical information, and its expiration date.  
 Copy of paper or print-out electronic Form I-94 (please click on the link for instructions).  
 Copy of your current I-20.  
 Completed Academic Advisor Recommendation letter.  
 Proof of finances.  
 A signed Affidavit of Financial Resources is required if family or other individuals are contributing to your education.

I certify I have read the request form instructions and information in full.  
 I certify the information I have provided is, to the best of my knowledge, accurate.  
 I understand I (and any F-2 dependents) must have the college health insurance for the duration of my F-1 status.  
 I understand I must report any address changes, current (U.S.) or permanent (out of U.S.), to ISSO within 10 days of the change.

Signature \_\_\_\_\_ Date \_\_\_\_\_