MANAGING YOUR ACCOUNT

If you are a current participant in the Haverford College Retirement Plan and/or Supplemental Retirement Plan follow these steps to make changes to your account.

**Change your contribution amount**

To change the amount of your payroll contributions into your Supplemental Retirement Plan:

1. Go to [www.netbenefits.com/haverford](http://www.netbenefits.com/haverford) and log on with your Fidelity NetBenefits® username and password.
2. Select Quick Links below the Haverford College plan name.
3. Click Contribution Amount.
4. Confirm your new contribution percentage amount by selecting Change Contribution Amount.

Contribution changes can only be made online in Fidelity NetBenefits® or by calling Fidelity at 1-800-343-0860.

**Choose or change your investment providers**

You have two retirement providers to choose from; Fidelity Investments and TIAA-CREF.

1. Go to [www.netbenefits.com/haverford](http://www.netbenefits.com/haverford) and log on with your Fidelity NetBenefits® username and password.
2. Select Quick Links below the Haverford College plan name.
3. Click Contribution Amount.
4. Click Retirement Provider.
5. Click Change Retirement Providers Elections.

Changes can only be made online in Fidelity NetBenefits® or by calling Fidelity at 1-800-343-0860.

**Change investments for your investment provider**

You can change your investments directly with your selected investment provider.

To change how your future contributions are invested at Fidelity:

1. Go to [www.netbenefits.com/haverford](http://www.netbenefits.com/haverford) and log on with your Fidelity NetBenefits® username and password.
2. Select Quick Links below the Haverford College plan name.
3. Click Change Investments.
4. Select Investments Elections.

To change how your future contributions are invested at TIAA-CREF:

1. Go to [www.tiaa-cref.org/haverford](http://www.tiaa-cref.org/haverford) and log on with your TIAA-CREF user ID and password.
2. Under I want to... (located on the right side of the page) click more.
3. Click Change My Investments.

**Transfer your existing balance from Fidelity Investments to TIAA-CREF**

Contact TIAA-CREF at 1-800-732-8353 and request a Transfer/Exchange form.

**Transfer your existing balance from TIAA-CREF to Fidelity Investments**

Contact Fidelity Investments at 1-800-642-7131 and request a Transfer/Exchange form.

**Update or designate your beneficiary**

You will need to make beneficiary designation changes directly with your selected investment provider(s):

To designate your beneficiary for your Plan account at Fidelity:

1. Go to [www.netbenefits.com/haverford](http://www.netbenefits.com/haverford) and log on with your Fidelity NetBenefits® username and password.
2. Click the Your Profile link. Next, select Beneficiaries and follow the online instructions.

To designate your beneficiary for your Plan account at TIAA-CREF:

1. Go to [www.tiaa-cref.org/haverford](http://www.tiaa-cref.org/haverford) and log on with your TIAA-CREF user ID and password.
2. Under I want to... (located on the right side of the page) click Update my beneficiaries.

**Need Help?**

**Call:** Fidelity — 1-800-343-0860  
TIAA-CREF — 1-800-732-8353

**Click:** Fidelity - [www.netbenefits.com/haverford](http://www.netbenefits.com/haverford)  
TIAA-CREF - [www.tiaa-cref.org/haverford](http://www.tiaa-cref.org/haverford)

Keep in mind that investing involves risk. The value of your investment will fluctuate over time and you may gain or lose money.

TIAA-CREF and Fidelity Investments are not affiliated.  
Fidelity Investments Institutional Operations Company, Inc.