

Haverford Humanities Internship Proposal

Philagrafika Background

Philagrafika was founded as the Philadelphia Print Collaborative in 2000 with programs designed to increase visibility for the art of printmaking, expanding audiences for member organizations, providing professional development and exposure for artists, fostering new collaborations and networks of mutual support within the artistic community, and enabling thousands of youth and adults to learn about and participate in the art of printmaking. With projects that harnessed collective effort and capitalized upon shared resources, the organization has achieved ambitious results.

Philagrafika 2010: Philadelphia's international festival celebrating print in contemporary art running January 29-April 11, 2010. Philagrafika 2010 is the first presentation of what will become a recurring event in Philadelphia, celebrating the role of print in contemporary artistic practice.

Involving more than 300 artists at more than 80 venues throughout the city, Philagrafika 2010 will be one of the largest art events in the United States and the world's most important print-related exposition. Prominent museums and cultural institutions across Philadelphia are participating in Philagrafika 2010, offering regional, national and international audiences the opportunity to see contemporary art that references printmaking in dynamic, unexpected ways and to experience the rich cultural life of the city in the process. The Philagrafika 2010 festival is the result of more than five years of planning by a group of enthusiastic and committed individuals who have mobilized the entire community around a common interest. The Artistic Director and the members of the curatorial team traveled extensively across the country and across continents, visiting studios, print shops, biennials and other art events in search of artists to include.

Intern Project

The Haverford intern would focus primarily on the documentation and evaluation of the Philagrafika 2010 festival, working with Program Manager Caitlin Perkins. The intern would assist with the program partners, evaluation of the festival and fundraising efforts in the summer of 2010. The intern will gain experience in project evaluation, planning, marketing, development and community outreach.

Philagrafika 2010 Project Description

The scope of the project with the intern upon joining the team to make sure that the intern is comfortable with the project. Intern responsibilities might include:

- Assist staff with exhibition catalog
- Assist staff with securing publication rights from authors, gathering permission from writers for publication
- Researching articles, and texts relevant to the curatorial themes
- Work with project staff on postings for the Philagrafika blog
- Depending on foreign language skills, assist with translation of articles into English, editing for publishing
- Working with staff on travel arrangements and other logistics associated with artist projects

Skills needed

Writing

Basic editing

Research: On-line

Organization

An interest in contemporary art and the printed image

Word processing

Working knowledge of Adobe InDesign and Photoshop are not a requirement, but is a plus

Challenges

The Philagrafika work environment is fast paced and the intern needs to be a critical thinker, have the ability to organize time, work with staff to determine the work flow for production. We have staff meetings once a week where we determine work flow and responsibilities. We have a small staff and we are responsible for multiple organizational territories. The intern would have support from staff, but they must be able to organize their time to meet deadlines.

Philagrafika will have events and programs that will take place during the course of the summer and the organizational expectation is that all staff and interns pitch in with tasks. For example the Summer Solstice Fundraising Event – but we would like to make clear that these events are also opportunities to meet arts administrators, collectors and artists.

Schedule

Monday through Friday 9-5 pm but will adjust schedule when there are special projects or when meeting deadlines.

Travel/Location

The Philagrafika offices are located in Philadelphia 1616 Walnut Street, Suite 918, Philadelphia PA 19103.

Interns may be asked to travel to other institutions to do research, but this is within walking distance of public transportation. The intern would be provided with a desk and workstation for the duration of his or her project.

Staff supervision

Day to day supervision of intern would be Caitlin Perkins, Program Manager.

Caitlin Perkins – Program Manager

Since joining the Philagrafika staff in 2003, Caitlin Perkins has managed Philagrafika's public art projects and programs including *Printing Philadelphia: The Rub!* and *The Big Block!* and *Re:Print Re:Present Re:View*. Perkins coordinated project planning and implementation including the artist residencies, artwork production, and event logistics. Perkins has an MFA in Printmaking/Book Arts from The University of the Arts and is a founding member of the Philadelphia Center for the Book. She is a practicing printmaker working out of Space 1026 in Philadelphia and has exhibited at the ICA in Philadelphia, the Yerba Buena Center in San Francisco, and in Milan, London and New York.

Resources

For more information on the organization please visit www.philagrafika.org

To read the Philagrafika blog you can click from the website or <http://philagrafika.blogspot.com/>

Contacts

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