



DREXEL UNIVERSITY

Center for

# Hunger-Free Communities

## Job Description:

**EAT (Everyone At the Table) Café – Community Engagement & Communications Fellow**  
**Drexel School of Public Health - Center for Hunger-Free Communities**

The Center for Hunger-Free Communities, established in 2004, is an award-winning research, advocacy and policy center at the Drexel University School of Public Health in Philadelphia, PA. The Center engages in multi-faceted research and action with the goal of developing innovative, empirically-tested solutions to the challenges of hunger and economic insecurity.

## Our Mission

The Center for Hunger-Free Communities works with partners from public and private organizations, universities and the community to:

- Find science-based solutions to hunger and economic insecurity;
- Report on and monitor the health consequences of poverty and hunger;
- Engage those who have experienced poverty as full partners in developing research, programs and policies that work;
- Establish and support opportunities for an on-going national dialogue on poverty

The Center employs the Sanctuary Model® in its implementation of programs. The Sanctuary Model® is an evidence-supported, trauma-informed practice designed to facilitate the development of structures, processes, and behaviors on the part of staff, clients and the community-as-a-whole that can respond to the wounds of traumatic experiences and extended exposure to adversity of program participants. This person should have some knowledge and/or interest in learning about this organizational culture model.

## EAT Café:

The EAT (Everyone At the Table) Café is a non-profit, pay-what-you-can café that nourishes, educates, and unites community in a welcoming environment. At EAT Café, we believe that everyone has a right to access healthy, hearty food with dignity. In Philadelphia, nearly 1 in 4 people are food insecure. We address food insecurity by providing nutritious, high quality meals to all who walk through our door.

The EAT Café is located in West Philadelphia, at the intersection of seven vibrant and diverse neighborhoods. As a community-based café, the EAT Café provides a welcoming space to nourish the community through good food and fellowship. In addition, we engage the community through various activities, events, and educational programming. Future programming will include culinary arts and workforce readiness training.

The EAT Café functions like any other restaurant. People sit and eat a delicious meal. At the end of the meal, the diners receive a check with a suggested price for the meal. They have the option to pay the suggested price, more than the suggested price, less than the suggested price, or nothing at all. No one else dining in the restaurant know how much someone paid for their meal. Any amount collected over the suggested price will help cover the cost for meals for people who cannot pay that price.

For more information about the EAT Café visit: [www.eatcafe.org](http://www.eatcafe.org).

## **Key Roles and Responsibilities:**

### *Community Engagement*

- Creating, planning, and executing events at the Café
- Assisting with the development and coordination of community programming (including but not limited to culinary training and workforce development).
- Coordinate EAT Café's Community Advisory Committee and focus groups.
- Assist with developing partnerships (particularly regarding donations, program collaboration, and community resources).
- Coordinate volunteers and volunteer opportunities.
- Assist with fundraising efforts.
- Develop and maintain community resource board in Café.

### *External Communications*

- Maintain and consistently update EAT Café's Website, Twitter, Instagram, and other forms of social media.
- Assist with press and media relations.
- Create and distribute promotional materials (flyers, business cards, buzzcards, pamphlets, ads in neighborhood newsletters, inclusion in social service resource guides, presence on community resource boards, etc.

## **Qualifications**

Applicant must have

- Excellent interpersonal, writing, networking, and computer skills
- Excellent communication, facilitation, and teaching skills
- Superior organization skills
- Demonstrated interest in poverty and hunger
- Motivated individuals who is able to work in a team environment
- Ability to handle multiple project simultaneously
- Ability to work independently
- Experience working with people of varying literacy skills and diverse backgrounds
- Flexibility and sense of humor
- Good listening skills