

Bethany Davis

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EDUCATION

Haverford College, Haverford, PA

B.A., anticipated May 2021

Major: Political Science; **Minor:** Peace and Global Studies GPA: 3.4

Senior Thesis: "Thesis Title"

Selected coursework: list selected coursework here, separated by commas, list selected coursework here, list selected coursework here

Kings College, London

Fall 2019

- Add abroad details here

RELATED EXPERIENCE

Law Research Intern, XYZ Law Firm, Boston, MA

Summer 2020

- Worked in a remote setting to contribute to general liability law firm representing employers and insurers.
- Draft motions and briefs for numerous cases and participate in depositions, mediations, and trial preparation.
- Maintain updated correspondence with clients, opposing counsel, and experts regarding case information.

Honor Council, Haverford College, Haverford, PA

Co-Chair

Fall 2019 – Spring 2020

- Met weekly with council members and college administrators to discuss disciplinary issues.
- Chaired trials and managed the jury selection process.

Secretary and Sophomore Class Representative

Fall 2018 – Spring 2019

- Drafted trial reports, managed council activities, and prepared meeting minutes.

Intern, The Think Tank Institute: Washington, D.C.

Summer 2019

- Increased social media presence by 70% to promote and highlight research and policies within the organization.
- Managed relations for the Think Tank Symposium with international press, NGOs, and government employees.
- Successfully wrote grant proposals and worked to improve the effectiveness of direct mailing fundraising.
- Advocated with Congress and NGOs for issue awareness in legislative decisions.

State House Intern, State Representative Jane Smith, Harrisburg, PA

Summer 2018

- Attended meetings and daily operations in the Pennsylvania state house.
- Conducted research on gerrymandering and presented findings.
- Worked to prepare PA District 04 for the upcoming census.

LEADERSHIP and ACTIVITIES

Varsity Softball, Haverford College

2017 – present

- Starting Catcher; Led the team to Centennial Conference finals as Captain in 2019.
- Named All-Academic league in the Centennial Conference 2018, 2019, 2020

Customs Person, Customs (Orientation) Program, Haverford College

2017 – 2018

- Provided first-year students with advice and resources to support their academic and social transition.
- Organized trips, events, and community service activities for first-year students.

SKILLS

Language: Spanish (proficient)

Technical: Microsoft Excel, PowerPoint; Canva