



Happy Holidays & New Year!

Haverford College 2011-2012 WINTER BREAK NOTICE ~ Campus Life

~ Break starts: Noon, Friday, December 16 ~
~ Break Ends: 8:30am, Tuesday, January 17, 2012 ~

We trust that you will do your part! We thank you, in advance, for abiding by these closing deadlines and for following the below instructions. ***We also thank you*** for leaving your rooms and the residence halls in good order out of respect the members of our community who have the responsibility of closing and securing your rooms and the residence halls for the winter break after you move out.

FRIDAY, DECEMBER 16th

NOON SEMESTER 1 ENDS

COLLEGE SPACES, INCLUDING STUDENT AND CLUB SPACES, CLOSE.

No students are permitted to be in these spaces after noon.

Beginning at 10:00am on Sunday, January 15th, students may resume using student and club spaces as usual.

2:00PM

Lunch ends and DINING SERVICES CLOSE

Available from 9:00 am-2:00pm is the "Boxed Lunch Meal" buffet for students wanting a meal to take with them.

SATURDAY, DECEMBER 17th

NOON RESIDENCE HALLS CLOSE, LOCK & ONECARDS ARE DEACTIVATED

AFTER 12:00PM, STUDENTS ARE NOT PERMITTED, UNDER ANY CIRCUMSTANCES, TO BE IN THE DORMS. Any student found in the dorms after this deadline will be required to leave immediately and may be fined \$150.00. **Special emergency accommodations:** Students who believe they have a legitimate need for special accommodation **MUST** make their request to the Office of Residential Life, by 5:00pm, Thursday, December 15. Residence halls re-open for semester II at 10:00am, Sunday, January 15, 2012.



A FEW IMPORTANT REMINDERS & INSTRUCTIONS:

- **REMEMBER TO PLAN AHEAD:** The deadline to change room keys if switching rooms is **FRIDAY DEC. 16th at NOON.** Please, do not wait until the last minute to change keys at Facilities.
- **PLEASE REMEMBER TO TAKE EVERYTHING YOU NEED WITH YOU. DORMS WILL REMAIN CLOSED AND LOCKED UNTIL 10:00am, SUNDAY, JANUARY 16, 2012.**
- **ALTHOUGH DORMS ARE CLOSED DURING BREAK, OUTSIDE CONTRACTORS, CLEANERS, ETC. WILL HAVE ACCESS TO ROOMS.** You may store items in High Security at Safety & Security – however, cash, jewelry, wallets, and any other valuables **SHOULD NOT BE LEFT** in rooms over break. Haverford College does not accept responsibility for any lost or stolen items

<u>HEALTH SERVICES</u>	Friday, December 16 th ~ Door closes at 1:45pm. Reopens at 9:00 am, Tuesday, Jan. 17
	<p>IN THE EVENT OF AN EMERGENCY, when Health Services is closed, CALL SAFETY & SECURITY at 610-896-1111 for transport to the Bryn Mawr Hospital Emergency Room.</p> <p>Bryn Mawr Hospital, 130 South Bryn Mawr Avenue, Bryn Mawr, PA 19010, Phone 484-337-3000</p> <p>If you wish to see a Health Provider for Fee for Service you may contact either of the following:</p> <ul style="list-style-type: none"> • Minute Clinic Inside CVS/Pharmacy, 1218 E Lancaster Ave, Bryn Mawr, PA, 19010-2616. Clinic hours: Mon-Fri 9am to 8pm; Sat 9:00am to 5:30pm; Sun 9:00am to 4:30pm. <i>Practitioners take a daily required lunch break from approximately 2 to 3pm Mon – Fri and 1 to 1:30pm Sat – Sun.</i>

	<p>(continued)</p> <ul style="list-style-type: none"> • Haverford Family Medicine 600 Haverford Road, Suite 205, Haverford, Pa 19041. Call 610-649-6400 and identify yourself as a Haverford College Student when making an appointment. Closed Christmas Day. • Urgent Care Center: Doctor's Express Care is located at 525 West Chester PIKE, Suite 103A, Ground Floor, Havertown. No appt. necessary, call 610-853-9900. Hours 10am-6pm. Closed Christmas Day. They take most PPOs, Credit Cards, but not HMOs. 	
<p><u>FACILITIES MANAGEMENT and SAFETY & SECURITY</u></p>	<p>Building temperatures will be lowered to 50°-55° during the winter break. The heat will be turned back up on Sunday morning, January 15, 2012. Facilities Management will enter students' rooms and apartments over the break, as necessary, to check temperatures, make sure appliances are unplugged, etc and to do winter break cleaning.</p> <p>CHECK LIST:</p> <ul style="list-style-type: none"> ☑ LOCKS & KEYS: Please check your locks and report any problems to Facilities Management (x1096) before you leave. Remember to bring your key back with you when you return to campus. ☑ TURN OFF AND UNPLUG, ALL, ELECTRICAL APPLIANCES – indoor landscape water fountains, microwaves, clocks, radios, timers, heating pads, electric blanket, etc. As a precaution, place books, papers, records, and the like on desks or beds; do not leave them on floors or radiators. ☑ REFRIDGERATORS, except for those in HCA* buildings, MUST BE EMPTIED, DEFROSTED, and then UNPLUGGED before you leave. *HCA residents do not unplug stoves or refrigerators. <p>Facilities Management staff will unplug any appliances left connected, including refrigerators. Reminder: If you unplug a refrigerator before defrosting – you will be held responsible for the damage caused by the resulting water leakage.</p> <ul style="list-style-type: none"> ☑ Please make sure all windows are CLOSED and LOCKED when you leave, regardless of outside temperatures. A window left open only slightly can lead to frozen and broken pipes resulting in extensive water damage. ☑ Reminder: THE COLLEGE'S PARKING REGULATIONS are enforced 24/7 throughout the academic year, including break periods. ☑ HCA residents: <ul style="list-style-type: none"> ○ All food should be properly stored or disposed of – <u>do not leave any open boxes.</u> ○ Prop open doors to the under-sink cabinets in the kitchen. ○ Bag <u>all</u> garbage and place in the exterior dumpsters. ○ Turn thermostats back to 55° ○ If your apartment has a college owned vacuum cleaner, please leave it on the landing in your building for servicing. <p><u>WINTER BREAK CLEANING</u></p> <p>In the up campus dorms – Housekeeping staff will deep-clean the bathrooms and lounges (including cleaning the lounge carpets) in the forms. Please remove all personal articles, including baskets, from the bathrooms and lounge areas. Those items left in those areas during the Winter Break will be discarded by Housekeeping.</p> <p>In HCA – The HCA staff will deep clean the kitchens and bathrooms in the apartments. Please remove all personal articles, including baskets, from the bathrooms and clear all articles from the kitchen counters.</p> <p><u>ARBORETUM</u></p> <p>Arboretum student members can drop off their plants at the greenhouse between 9am and 3pm on Friday, December 9th and on Monday, December 12th. Staff will be only in the greenhouse on these days.</p>	
<p><u>HC DINING SERVICES</u></p>	<p>Closes after lunch at 2:00pm on Friday, Dec. 16th.</p> <p>Available from 9:00 am-2:00pm on Fri., Dec. 16th is the "Boxed Lunch Meal" buffet for students wanting a meal to take with them. <i>Please note:</i> There is no meal exchange with BMC Dining unless both Dining Services are in operation.</p>	<p>DC reopens and meal plan resumes with dinner at 5:00pm, Monday, Jan. 16.</p>
<p><u>THE COOP SNACK BAR</u></p>	<p>Friday, Dec. 16, closes at 1:00pm COOP @ Night, closes 11:30pm, Wed., Dec. 14</p> <p>Break Hours: The COOP will reopen January 2, from 11 am – 2:30 pm. Jan. 3-13th the hours are 8:00am – 2:30pm, Monday - Friday Closed Monday, January 16, 2012.</p> <p>COOP at Night: Closed throughout break.</p>	<p>Regular hours, M-F 8:00am – 7:00pm, resume Tues., January 17, 2012.</p> <p>COOP @ Night reopens Tues., Jan. 17 at 7:00pm. Regular Hours: Sun.-Thurs. 7pm -11:30pm</p>

BLUE BUS	A schedule for the reading and examination period will be posted online separately. Service will end with the 4:35pm run from HC to BMC on Fri., December 16.	Regular schedule resumes on Tuesday, Jan. 17, 2012 with 5pm run from BMC to HC.
TRI-CO VAN	BMC/Swat Van: Regular service will end with 6:20pm from Swat to BMC Thurs., Dec. 15 HC/Swat Van: Regular service will end with 1:50pm van from Swat to HC Fri., Dec. 16	Regular schedule resumes on Tuesday, Jan. 17, 2012
AIRPORT RUNS	The Bi-College Transportation service is offering rides to the airport on Fri., Dec. 16 th for a fee of \$12.00. The van will leave the Pem Arch at 1pm & 3pm. PLEASE ARRIVE EARLY – THE BUS DOES NOT WAIT! Reservations and credit card payments can be made on the Transportation Website http://www.brynmawr.edu/transportation/index.shtml . For information, call 610-526-5206. There will be no pickups from the airport on the last day of vacation.	
SAFETY & SECURITY	Safety & Security Office remains open 24/7. Telephone: 610.896.1111 Safety & Security recommends that all valuable articles such as computers be stored in HIGH SECURITY STORAGE located in their office in the (GIAC). You may bring your articles there M-F, 9:00am - 3:30pm. All articles must be boxed and clearly marked with your name and year. Articles may be picked up after the break Sunday between 5:00pm and 7:00pm, M-F, 9:00am - 3:30pm. Please note: The College accepts no responsibility whatsoever for any damage to or loss of student property, wherever it is located. The College will not honor claims made against it for damage or loss and strongly recommends that personal property is adequately insured by students.	
Haverford Train Station Pick-ups	SUNDAY EVENING JAN. 15 ONLY , the Tri-Co van will be used to pick up students at the Haverford train station. The first pickup will be made at 6:45pm on the Westbound (outgoing) side of the station; the next pickup will be an hour later, at 7:45pm, continuing each hour until 11:45pm, which will be the last run. The van will enter Haverford's campus at the Lancaster Avenue entrance (College Lane) and will drop students off, as requested, at the following locations: <ul style="list-style-type: none"> ◆ At the junction of College Lane & Coursey Road by Barclay ◆ At the SE corner of South Lot by the path to the HCA trail ◆ On Walton Road between Gummere and Leeds ◆ At junction of Carter & Harris Roads for the North Dorms TRAIN STATION PICK-UPS IN GENERAL- Safety & Security will pick up students at the Haverford or Ardmore Railroad Stations (R5) or the Haverford P&W Station (High Speed Line) any evening only if it is after dark and the student is alone.	
INFORMATION ABOUT Winter Break hours for OTHER CAMPUS OFFICES can be found on their websites:		
◆ Athletic Department	http://www.haverfordathletics.com/information/facilities/break_hours	
◆ Bookstore	http://www.haverfordbookstore.com	
◆ Campus Center	http://www.haverford.edu/campuscenter/	
◆ Instructional Tech. Center	http://iits.haverford.edu/labs-classrooms/instructional-technology-center-itc/	
◆ IITS Computing Center	http://iits.haverford.edu/labs-classrooms/computing-labs/	
◆ Libraries	http://www.haverford.edu/library/	
◆ Mail Center	http://www.haverford.edu/campuscenter/mail.php	

REMINDER ABOUT WINTER BREAK HOUSING: International students, approved athletes, and students taking classes at Penn that start January 12, 2012, who have been given permission for housing during the winter break will be housed in HCA 10, 11, 14, 18, 19, 23, Drinker, 710 College Avenue, and Yarnall.

The Office of Residential Life (610-896-1298 or hc-reslife@haverford.edu) will be closed at 5:00pm on Thursday, Dec. 22 and will reopen, with regular business hours, on Monday, Jan. 2, 2012 at 9:00am.

LOOKING & PLANNING AHEAD to Semester II:

- **Residence halls reopen for Semester II on Sunday, January 15, 2012 @10:00am* *Please note:** The residence halls open two days before the start of classes to allow for travel and schedules. Students are responsible for making their travel plans accordingly. If you must arrive early, please make arrangements to stay off campus.
- **The College is closed on Monday, January 16 in observance of Martin Luther King, Jr. Day.** No classes at HC or BMC.
- **Dining Services re-open (meal plan resumes) on Monday, January 16 at 5:00pm dinner.**
- **Classes resume Tuesday, January 17, 2012.**