



# 2012 SUMMER CLOSING NOTICE ~ Campus Life

~ HAVE A GREAT SUMMER ~



## CLOSING of the RESIDENCE HALLS ~ SUNDAY, MAY 13

**IMPORTANT REMINDER ABOUT COMMENCEMENT DAY:** Students planning to use storage areas and/or move out of their dorms on Commencement Day, May 13, **MUST WAIT UNTIL AFTER 2:00 PM** in order that staff may give their full attention to Commencement ceremonies allowing all to run smoothly without disruption or disturbance. *Thank you for your cooperation.*

### MOVE OUT DEADLINES on Sunday, May 13

- **FIRST-YEARS, SOPHOMORES & JUNIORS must be moved out of the residence halls by 6:00pm**
- **SENIORS must be moved out of the residence halls by 10:00pm**  
The *only* exception is for those seniors with prior permission for an extension.

Unauthorized students found in the dorms after these deadlines will be fined \$250.00 and asked to leave immediately.

## HEALTH SERVICES

- Please pick up medications and return all loaned items, including bed boards, by 3:00pm, Friday, May 11. **MEDICATIONS WILL NOT BE RETURNED BY MAIL.**
- Haverford Health Services will close at 4:00 pm, Friday, May 11 for the summer. In the event of an emergency after that time, please call Security at 610- 896-1111 or go to the Bryn Mawr Hospital Emergency Room 130 S. Bryn Mawr Ave., Bryn Mawr, PA , call 484-337-3000 , [www.mainlinehealth.org](http://www.mainlinehealth.org). If students wish to see a physician on a fee-for-service-basis after May 11, call Advanced Urgent Care, 5058 City Ave., Philadelphia, PA, 19131, [\(215\) 921-6369](tel:2159216369) (They also do physicals and immunizations required for incoming freshmen) or Doctor's Express Care, Urgent Care Center. The office is open seven days a week from 10:00 am to 6:00 pm, and no appointment is necessary. Doctor's Express Care will accept self-pay only. 737 West Chester Pike- Havertown PA 19083. Phone: 610-853-9900 [www.doctorexpresscare.com](http://www.doctorexpresscare.com). For other clinic services and care provided: [www.minuteclinic.com](http://www.minuteclinic.com) MinuteClinic/CVS Pharmacy, 1218 East Lancaster Avenue, Rosemont, PA 19010 (610) 519-1920. **FOR A FULL LIST OF LOCAL PHARMACIES AND ALL OTHER INQUIRIES CHECK OUT: <http://www.haverford.edu/healthservices>**

## DINING SERVICES

### MEAL PLAN:

- **Haverford first-years, sophomores and juniors:** The last meal on Haverford's board plan is lunch on Friday, May 11. Make your own box dinners will be available on Friday, May 11, between 10am and 2pm.
- **Haverford seniors-** your last meal will be Commencement luncheon on Sunday, May 13. For information on Bryn Mawr's Dining Services go to <http://www.brynmawr.edu/dining>.

## TRANSPORTATION

### **Last Regular Run will be on Friday, May 11**

Blue Bus: 6:25 p.m. from Haverford to Bryn Mawr  
Swarthmore Van: 5:30 p.m. from Swarthmore to Bryn Mawr  
HC/SC Van: 5:50 p.m. from Swarthmore to Haverford, 6:20 p.m. from Swarthmore to BMC

<b>BMC Commencement Bus Schedule on Saturday, May 12</b>		<b>HC Commencement Bus Schedule on Sunday, May 13</b>	
<b>Leaves Bryn Mawr</b>	<b>Leaves Haverford</b>	<b>Leaves Bryn Mawr</b>	<b>Leaves Haverford</b>
Buses run every half hour		Buses run every half hour	
First run @ 12:30 pm	Leaves Haverford @ 12:45pm	First run @ 8:30 am	Leaves Haverford @ 8:45am
Last run @ 6:30 pm	Leaves Haverford @ 6:45pm	Last run @ 12:30 pm	Leaves Haverford @ 12:45pm

At BMC, buses will stop at Goodhart Hall. At HC, buses will stop at both Stokes Bay and Harris Road (by Jones Hall).

## STORAGE INFORMATION

View complete storage information - policies & procedures, locations & access  
<http://www.haverford.edu/reslife/policies/files/Storage.pdf>

### A few reminders:

- **By Tuesday, May 1**, students are asked to remove items that WILL NOT BE IN THAT PARTICULAR STORAGE AREA for the summer in order to make room for students wishing to store belongings for the summer.
- **Commencement Day, Sunday, May 13 - NO ACCESS to up campus storage areas until 2:00pm** (after Commencement festivities).
- **All students using on campus storage acknowledge their responsibility to read, understand, and abide by all policies and procedures in the Storage Policy Guidelines and the Honor Code.** For the storage program to work the full cooperation of all students using storage areas is necessary. Students are responsible for storing their belongings in a neat and orderly manner and are asked to store in the most compact ways in order to leave room for others to store their items. Items no longer wanted should be donated, taken home or thrown away. Students agree to respect the belongings of others and the storage areas, themselves, when placing items in storage areas and will for safety and security reasons shut the door to storage room when leaving.

## CHECK LIST FOR MOVING OUT of the RESIDENCE HALLS

Please do your part! Out of respect the members of our community who have the responsibility of cleaning the residence halls and campus after you move out, and getting the entire campus ready for Alumni Weekend and summer programs that are held on campus soon after you leave, we thank you, in advance, for doing your part!

### Students are responsible for

- cleaning and removing all personal belongings and trash from your room.**

**Please remove all trash from your room/apartment and place it into the nearest outside trash container to your residence. Container Locations:**

- **North Dorms** - Next to 36 Railroad and exit (will service Barclay, North Dorms, and Lloyd)
- **Walton Field** - Next to Drinker (will Service Gummere, Leeds)
- **WCC** - Loading dock area. (Ira Reid)
- **HCA – Regular and EXTRA** dumpsters that will be placed at HCA from May 7 – 10.

- returning** all college issued dorm furniture to your room
- storing** all belongings *only* in approved Storage Areas <http://www.haverford.edu/reslife/policies/files/Storage.pdf>
- closing** and locking windows and room and suite/hall doors when you leave
- returning your room keys to Facilities Management Office before you leave campus. The deadline to return room keys at the end of semester II is 4:00pm, Monday May 14.** If you return your key outside of regular working hours, M-F 8am-4:30pm, please seal the key in an envelope with your name on it, and drop the envelope through the mail slot located under the window to the left of the front door of the Facilities Management Office.

## ROOM KEY RETURN DEADLINE & LATE RETURN CHARGES

**The deadline to return room keys is by 4:00pm, Monday May 14. The deadline to return room keys at the end of semester II is by 4:00pm, Monday May 14 (the day after Commencement) to the Facilities Management Office.** If you return your key outside of regular working hours, M-F 8am-4:30pm, please seal the key in an envelope with your name on it and drop the envelope through the mail slot located under the window to the left of the front door of the F.M. Office.

Students who do not return their assigned room key to the Facilities Management Office by the deadline will be charged the following **LATE CHARGES**:

- Students who return their key to the Facilities Management Office after the deadline but by 4:00pm, Friday, May 18 will be charged a Late Key Return fee (\$50.00).
- Keys not returned to the Facilities Management Office by the 4:00pm, Friday, May 18 will be assumed lost and lock changes will be done. A Lock Change fee (\$125) will be charged to the student.

## ROOM INSPECTIONS, CONDITION, & FINES

All rooms and apartments will be inspected. Students will be fined for such things as cleaning of excessively dirty rooms; removal of trash or items left behind; painting of damaged walls; repair/replace of broken windows, furniture or carpet; removal of tape, stickers, wax from surfaces; removal of excess College furniture; and/or the finding, relocating and assembling of College furniture. Please see the [Students' Guide](#) for full details and a listing of common charges.

**LOADING CARS: PLEASE DO NOT DRIVE CARS ONTO THE LAWNS FOR ANY REASON.**

It is a long-standing College policy that cars may not be driven across the lawns. Violation of this regulation **will result in a large fine and possible towing** of your vehicle.

## **ATTENTION INTERNATIONAL STUDENTS**

Denise Allison, Director of International Student Services, will be available in her office Stokes Hall 111-B for signatures on your I-20 Forms on Fri., May 11 8:00 am–5:00pm. Students can also seek the signature of Lee Watkins, Registrar. In the event that a student leaves without securing the signature of the PDSO/DSO, he/she can mail the Form to the College, it will be signed and returned through regular mail. Requests from a student requiring Express mailing of the Form will be at the student's expense.

## **LIBRARY**

The Magill Library staff would be grateful if borrowers return their Tri-co books **ASAP BEFORE THE END OF THE SEMESTER** so that the staff can make sure that borrowers' records are clear before they leave for the summer. For additional summer hours please check <http://www.haverford.edu/library/about/hours.html>.

## **INSTRUCTIONAL AND INFORMATION TECHNOLOGY SERVICES**

- **COMPUTER PICK UPS** - Any student computers left for service must be picked up by Thursday, May 10 at 12:00 noon.
- **COMPUTER LABS** in Roberts 9 & 11 and HCA # 30 will be open until noon on Fri., May 11.
- **ALL COMPUTING FACILITIES** are scheduled to close at noon, Fri., May 11.
- **THE INSTRUCTIONAL TECHNOLOGY CENTER** will observe the usual hours of M – Th 8:30 am – 11:00 pm; Friday 8:30am – 5:00pm; Saturday CLOSED; and Sunday 12:00pm – 11:00pm until noon on Fri., May 11 at which time the lab will close until classes resume next fall.
- **THE IITS PRODESK** will continue its regular weekday hours, through Friday, May 11. Beginning Monday, May 14 the ProDesk will be open from 8:30AM to 4:30PM Monday through Friday. The ProDesk is closed each Wednesday and Friday from 12:00 Noon to 1:30PM.

## **MAIL CENTER**

**CENTRAL RECEIVING will maintain the regular schedule until Saturday, May 12. See below for further information.**

Regular Hours		Commencement Weekend Hours		Summer Hours	
Mon.-Fri.	9:00am to 5:00 pm	Saturday 5/12	9:00am to 4:00pm	Mon.-Fri.	8:30am to 4:30pm
Sat. & Sun.	CLOSED	Sunday 5/13	11:00am to 4:00 pm	Sat. & Sun.	CLOSED

**SHIPPING PACKAGES AND TRUNKS:** Please bring packages and/or trunks to Central Receiving in the Campus Center for shipping; Central Receiving will not pick them up. Use sturdy corrugated boxes sealed with plastic tape and affix a mailing label to the bottom right hand corner of the top of package. Print all label information and include both shipping address and shipper's name. **BOXES, TAPE AND LABELS ARE AVAILABLE FROM THE BOOKSTORE.** Central Receiving will not supply them. Central Receiving staff will weigh packages/trunks and calculate shipping charges, and payment must be made by check—there can be no charges to student accounts.

**RECEIVING MAIL DURING THE SUMMER:** Mail will be placed in your mail boxes through Commencement. After this time all first class mail and monthly or bi-monthly magazines will be automatically forwarded to your permanent address. **Please notify the Mail Room before Fri., May 11 if you want mail forwarded** to a summer address. **If staying in the area, you may continue to use your regular mail box, if you make arrangements with the Mail Room.**

## **CAMPUS CENTER**

**THE CAMPUS CENTER** will maintain regular hours through Thurs., May 10. On Fri., May 11 & Sat., May 12 building hours will be 9:00am-11:00pm; Sun., May 13 building hours will be 9:00am-3:00pm. **Summer hours** will be M - F 8:30am-4:30pm; closed weekends.

**Gamerom/DVD Library:** The last night to borrow from the DVD Library is Fri., April 27. All movies must be returned by Mon., April 30 at 8:00 pm. The Gamerom will close on Wednesday, May 9 at midnight.

**THE BOOKSTORE** will remain open until 5:00 pm, Friday, May 11. On Saturday, May 12, it will be open from 11:00 am - 2:30 pm. On Sunday, May 13, it will be open after Commencement from 12:00 pm (noon) - 2:00 pm. **Summer hours** begin Monday, May 14 and will be open M - F, 10:00 am - 4:00 pm throughout the summer. It will have extended hours for Alumni Weekend.

**THE COOP** will close at 2:30 pm, Friday, May 11. It will reopen Monday, May 14 with its regular summer hours: Monday - Friday 8:30 am–2:30 pm (the kitchen closes at 2:00pm). The Coop @ Night will close for the summer at 11:30 pm on Monday, May 7.

## **PARKING DURING THE SUMMER**

There is no student parking during the summer. Student employees must use the South and Peco Lots. Full time year round faculty/staff spaces are not available for summer employees.

## ~ FALL 2012 ~ INFORMATION FOR RETURNING STUDENTS ~

Please check the Res Life website and your email during the summer for further and updated information

### **THE RESIDENCE HALLS WILL OFFICIALLY OPEN for RETURNING STUDENTS** **@ 10:00 am, SUNDAY, SEPTEMBER 2, 2012**

**The dorms open for returning students two days before the start of classes to accommodate travel, move in, and getting settled. It is your responsibility to make your travel plans accordingly.** If it is necessary for you to be in the area before this time, you are asked to make arrangements to stay off campus. Due to the increasing number of students arriving without permission, there will be a \$250 fine for students who are on campus before the dorms officially open for returning students or the day they have been given permission to arrive. The student(s) who permits someone to stay in their residence hall/apartment without permission will also be fined the \$250.

**Only students with special permission from the Office Residential Life or Athletic Department (e.g. UCAs, CPs, HCOs, SRPs, PAFs, OMAs, Customs Program support, or members of athletic teams) will be allowed to move in before the official opening date of September 2, 2012.**

### **LABOR DAY will be on MONDAY, SEPTEMBER 3, 2012.**

Labor Day is a College holiday.

### **CLASSES will begin on TUESDAY, SEPTEMBER 4, 2012**

#### Questions?

Please contact the Office of Residential Life at (610) 896 – 1298 or [hc-reslife@haverford.edu](mailto:hc-reslife@haverford.edu)



**WISHING YOU A WONDERFUL SUMMER**

