

Tri-College Bibliographers Meetings
AGENDA
February-March 2003

Times are guidelines, not requirements.

1. Working with the Faculty (25 minutes)
 - What's the Message
 - Who will deliver it
 - When, in what fora, should it be delivered
 - Which faculties would be amenable to attending (via videoconf?)
 - Tri-College meetings by discipline/department?
 - Which would not and how to approach them?
 - Discuss ideas people have for how to work with Faculty
 - How can we communicate with each other on progress or setbacks?

2. Catalog Enhancement (20 minutes)
 - Solicit ideas about improving the catalog content and presentation. A member of DIG will attend.
 - How can we continue to communicate on this issue?

3. Data for Collection Management (15 minutes)
 - *This data is for bibliographers, we do not anticipate that it can or should be used as an argument with faculty.*
 - Brief overview of data available from Mellon6
 - Discussion of ACAS options and request for decision from the group on what options to select.
 - Data concerns of the group.
 - At the end of the meeting, establish a team to work on this and related issues.

4. Approval Pilot (20 minutes)
 - Determine a pilot area in each discipline
 - Establish a team for each area to tackle collaboration, including creating a joint profile, or otherwise linking our work.
 - Discuss approaches - and let the teams work these out.
 - How can the teams communicate their progress?

5. Process and Resources (20 minutes)
 - Discuss the problem of what exactly will be involved in this project, particularly in deselection activities.
 - Establish a team from across the disciplines and including technical services staff (who will invited to volunteer) to map out the procedures and resources we will need.
 - Same team will look in more depth at the statistics and recommend any changes and additions.

- When we have a better idea of the process, bibliographers can better assess what work they will need to do, how much time it will take, and how much can be given to grant-hired staff.
 - How can this team keep in contact with its questions and conclusions?
6. Sharing and expanding collection management skills (10 minutes)
 - What additional training or information to selectors need either in their speciality or in collection evaluation in general
 - What should we be doing to get this training or information
 7. Ask the group to evaluate the meeting and say how they want to continue these and other grant-related conversations. (10 minutes)