

Finding Aid for the FRIENDS' CHARITY FUEL ASSOCIATION RECORDS 1868-1982.

Collection No. 1176

15 document boxes and one embosser for FCFA seal, wrapped separately on shelf.

Special Collections

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Donors: Mrs. Edwin H. Patterson, T. Morris Perot III

HISTORICAL BACKGROUND:

According to the records of the Friends Charity Fuel Association, in the First month, 1831, men Friends made collections for supplying the poor with fuel, which was distributed by the members of "The Female Association for the Relief of the Sick and Infirm Poor with Clothing, &c." In the severe winter of 1834-35, there being an unusual amount of suffering, Friends, and professors with them, met at the Meeting House, on Cherry Street, for the purpose of extending like aid to the poor. They organized First Mo. 8th, 1835 "The Association of Friends for the Relief of the Suffering Poor" for the supplying of fuel, to co-operate with the "Female Association" before mentioned. Its purpose was to partially or completely pay winter fuel costs for low-income families in the Philadelphia area. A charter was drawn up in 1868 under the name of "Friends' Charitable Fuel Association", but upon discovering that it was defective, a new one was composed, and the organization was incorporated 6th Mo. 11th, 1869 as "Friends Charity Fuel Association" (FCFA). The charter was further amended in 1941.

For 150 years the FCFA provided coal, oil, sometimes wood, and later gas, to families in the city of Philadelphia. According to its records, and the Handbook of Friends' Agencies published in 1946 (BX 7607 P6 H2), it has been financed through the years by donations, partial payments by beneficiaries, and a continually growing endowment. In later years it began to invest its monies, and in 1982 it merged with the Fiduciary Corporation of Philadelphia Yearly Meeting. As with other Friends' charitable organizations which have merged with the Fiduciary Corporation, the FCFA is treated as a trust fund. "In each of these consolidations it was determined that income (and sometimes principal) would be used in ways consistent with the basic purposes of the former organizations" [Fiduciary Corporation of the Philadelphia Yearly Meeting of Friends, 1988 (BX 7698 T2 F45)].

The Perot family of Philadelphia was instrumental in the founding of the charity and continued to be key players in its workings until the merger in 1982. Financial contributions over the years came from the Hecht Foundation, the Iris Club, and the estates of Letitia E. Thomas, James Watson, and Anna Jenkins Ferris Hallowell. Group beneficiaries in the 1960s and 1970s were the Friends Neighborhood Guild, the Florence Crittenton Service, the Philadelphia Center for Older People, and the Center for the Blind.

CONTENTS OF COLLECTION:

Charter papers, minute books and minutes, promotional pamphlets, cash books, check stub books, securities book, securities transactions records, treasurer's reports, Philadelphia wage tax and Federal tax forms, receipts, bills, bank and account statements, correspondence, trust and legal papers, annual reports, annual meeting notes, embosser, and other miscellaneous papers.

ARRANGEMENT OF THE RECORDS:

In general, the collection is arranged chronologically, beginning with the charter as it evolved through the years, followed by the minute books, from 1886-1971. It continues with cash books, check stub books, security transactions reports, treasurer's reports, income tax information, and miscellaneous folders. It concludes with a group of general records for the 1960s, and the records for fuel seasons 1967-1968 through 1982-1983, arranged one season at a time.

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MINUTE BOOK 1886–1926**

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THE COLLECTION:

**BOX 1 – CHARTER PAPERS 1868, 1869, 1871, 1941
FCFA PROMOTIONAL
PAMPHLETS 1946–1966
MINUTE BOOK 1886–1926**

Folder 1 - June 1868 charter; 1869 charter; 1869 document recording transfer of \$3300 from the “Friends’ Charitable Fuel Association” to “Friends Charity Fuel Association” as a result of the drawing up of the new charter and name change.

Folder 2 – Two copies (one photo, one printed) of the Charter and By-laws of 1941 with Amendments, one printed copy of the Charter and By-laws of 1911, one printed copy of the Charter and By-laws of 1871 with two printed pages of By-laws, correspondence from 1944 concerning some printing matters, and correspondence from 1965 concerning FCFA’s Employer Identification Number.
NOTE: See Box 8 Folder 1 for another copy of the 1871 charter.

Folder 3 – Petition for Amendment of Charter, 1941, and two copies (one Certified, one carbon and marked up) of Decree Amending Charter, 1941.

Folder 4 – Two copies of the 1941 charter, and one copy of the Amendments.

Folder 5 – FCFA promotional pamphlets from 1946–1947 to 1965–1966. Two copies exist of 1959–1960 because one of them contains handwritten changes.

Minute Book from 1886-1926

BOX 2 – MINUTE BOOKS 1926-1971

Minute Book from 1926-April 30, 1946 Includes some pamphlets.

Folder 1 – Minute Book from 1946-1954.

Folder 2 – Minute Book from 5/26/1955 to 12/16/1971 and three Girard Bank Statements of Assets 1970-1972.

BOX 3 – CASH BOOKS 1945-1983

Cash Book 10/1/1945 to 9/30/1969

Cash Book 10/1/1969 to 6/3/1983

**BOX 4 – CHECK STUB BOOKS 1965-1983
SECURITIES BOOK 1971-1982**

Folder 1 – Check Stub Book 12/15/1965 to 4/24/1970 check No. 949 to 1098.

Folder 2 – Check Stub Book 5/8/1970 to 4/14/1978.

Folder 3 – Check Stubs and blank checks from 4/24/1978 to 6/3/1983 (account closed).

Securities Record Book 1971-1982

**BOX 5 – SECURITIES TRANSACTIONS 1970-1982
TREASURER'S REPORTS 1961-1983**

Securities Transactions 1970-1982

These folders typically include receipts of purchase, receipts of sale, statements of account, and the rare piece of correspondence.

Folder 1 – 6/1970 – 1/1974 from Girard Bank and DeHaven & Townsend, Crouter and Bondine (DTCB). This folder contains a good deal of correspondence.

Folder 2 – 11/1974 – 1/1977 from Girard Bank and DTCB. Includes a Portfolio Status Report from 1974.

Folder 3 – 1/1977 – 10/1977 from DTCB and Girard Bank.

Folder 4 – 1978 and 1980 from Girard Bank and DTCB.

Folder 5 – 1980-1982 mostly from W.H. Newbold's Son & Co.

Treasurer's Reports 1961-1983

These typically include two copies per season, one typed, one written, of a Principal Account Statement, an Income Account Statement, a Report of Distribution of Coal and Other Fuel, as well as the rare piece of correspondence.

Folder 6 – Seasons 1975-1976 through 1982-1983. Season 1982-1983 includes some securities information.

Folder 7 – Seasons 1967-1968 through 1974-1975.

Folder 8 – Seasons 1961-1962 through 1967-1968, only handwritten. Includes as well a typed "Order of Business" and a Girard Trust Bank Statement of Account for October 1968 through September 1969.

All preceding years' Treasurer's Reports are to be found in the Minute Book.

BOX 6 – CITY TAX FORMS 1960-1972

FEDERAL TAX FORMS 1973-1983

Folder 1 – City of Philadelphia Wage Tax 1960-1969

Folder 2 – City of Philadelphia Wage Tax 1970-1972

Folder 3 – IRS Identification No. 23 7366710
Exempt Under Section 501 (c) (3)

Folder 4 – IRS Form 990 – 1973 (Period 10/1/1973 to 9/30/1974)

Folder 5 – IRS Form 990 – 1974 (Period 10/1/1974 to 9/30/1975)

Folder 6 – IRS Form 990 – 1975 (Period 10/1/1975 to 9/30/1976)

Folder 7 – IRS Form 990 – 1976 (Period 10/1/1976 to 9/30/1977)

Folder 8 – IRS Form 990 – 1977 (Period 10/1/1977 to 9/30/1978)

Folder 9 – IRS Form 990 – 1978 (Period 10/1/1978 to 9/30/1979)

Folder 10 – IRS Form 990 – 1979 (Period 10/1/1979 to 9/30/1980)

Folder 11 – IRS Form 990 – 1980 (Period 10/1/1980 to 9/30/1981)

Folder 12 – IRS Form 990 – 1981 (Period 10/1/1981 to 9/30/1982)

Folder 13 – IRS Form 990 – 1982 Final (Period 10/1/1982 to
6/3/1983)

BOX 7 – MISCELLANEOUS 1883-1982

Folder 1 – Letitia E. Thomas Trust Papers 1883-1924

Folder 2 – Extracts from Will of James Watson 1930 and 1939.

Folder 3 – Comparisons of Expenditures, Distributions, and Income
for FCFA 1930-1968. Includes colorful charts.

Folder 4 – Papers for transfer of trust from United Security Life
Insurance and Trust Company to Girard Trust Company
1932.

Folder 5 – Girard Trust Company and Additions to Principal 1933-
1946.

Folder 6 – Correspondence concerning search for old books
10/5/1940.

Folder 7 – Girard Trust Company – Copy of Power of Attorney to
Satisfy Mortgages for the FCFA 1941.

Folder 8 – Extracts from will of Anna Jenkins Ferris Hallowell, 1942 and 1962.

Folder 9 – Girard Trust Company New Custodian Agreement 1943.

Folder 10 – Copies of agreements, and correspondence with United Security Life Insurance and Trust Company 1924, 1925, 1931, and 1932, and Girard Trust Bank 1931, 1932, 1940, and 1943.

Folder 11 – 1974 New Hampshire Insurance Company Position Schedule Bond.

Folder 12 – 1968 Maryland Casualty Company Agreement.

Folder 13 – 1976 Life Memberships Correspondence.

Folder 14 – Universal Money Order Co., Bankrupt – Re: Claim for Refunds 1976/1977
See also Season 1982-1983.

Folder 15 – 1980 Decennial Report of Continued Existence for the State of Pennsylvania.

Folder 16 – 1982 Legal Papers Re: Merger with Fiduciary Corporation of Philadelphia Yearly Meeting of Friends.

Folder 17 – Fiduciary Corporation of Philadelphia Annual Report 1982.

A NOTE CONCERNING THE FUEL SEASONS

“Season” refers technically to the FCFA’s financial year which ended and began anew each September. The bulk of the papers for each season, however, fall between September of one year and Spring of the following year.

FCFA’s “season” records were originally stored in huge unwieldy folders, one per season, each organized internally according to a consistent general plan. This plan led to subdivision of the folders into more manageable size under the following headings:

- Annual Meeting Notes, Bookkeeping Records, Beneficiary Record Sheets
- Correspondence, Bills, and Receipts
- Fuel Bills and Receipts
- Girard Bank Papers

However, due to the nature of record-keeping, sometimes a bill will be among the correspondence, sometimes a bank statement will be in with the bills, and so on. If you cannot find what you are looking for in one folder, or some item seems to be missing, try looking for it in one of the other folders for the same season.

In addition, a fifth folder was added to each season containing the papers of T. Morris Perot III and/or James Perot, Treasurers, whose papers were originally separate.

**BOX 8 – 1960S MISCELLANEOUS FOLDERS
GROUP BENEFICIARIES 1967-1970
SEASON 1967-1968**

Miscellaneous

Folder 1 – Printed copy of 1871 charter; Correspondence and Treasurer's Reports 1958-1961.

Folder 2 – Minutes and Correspondence 1962-1968.

Folder 3 – Supplies and Distribution Committee 1963-1964 and
Daily Degree Normals at the Philadelphia Airport based
on 1931-1960 data.

Folder 4 – Girard Trust Bank Checking Account Statements, Deposit
Slips, and Canceled Checks 1965-1968.

Group Beneficiaries 1967-1970

Folder 5 – Correspondence Re: Florence Crittenton Service of
Philadelphia 1967-1969, including an FCS brochure. FCS
was a home for unwed mothers.

Folder 6 – Correspondence Re: Philadelphia Center for Older People
1967-1969.

Folder 7 – Correspondence Re: Friends Neighborhood Guild 1967-
1970.

Season 1967-1968

Folder 8 – Correspondence

Folder 9 – Finance Committee

Folder 10 – Supplies and Distribution Committee

Folder 11 – Beneficiary Record Sheets, Bills and Receipts, Girard
Trust Bank Statements of Account and Bank Checks

BOX 9 – SEASONS 1968-1969 AND 1969-1970

Season 1968-1969

Folder 1 – Supplies and Distribution Committee

Folder 2 – Receipts and Payments

Folder 3 – Finance Committee

Folder 4 – Correspondence

Season 1969-1970

Folder 5 – Beneficiary Record Sheets

Folder 6 – Adam's Coal Company

Folder 7 – Atlantic Richfield Oil Company (ARCO)

Folder 8 – Bills and Receipts

Folder 9 – Receipts

Folder 10 – Finance Committee

Folder 11 – Hecht Statement

Folder 12 – Bookkeeping Records, Girard Trust Bank Papers

Folder 13 – Girard Trust Bank – Deposit Slips

Folder 14 – Girard Trust Bank – Checking Account Statements and
Canceled Checks

Folder 15 – Correspondence with T. Morris Perot III, Treasurer

Folder 16 – Papers of T. Morris Perot III, Treasurer, and Stevenson

W. Fletcher, Jr., Recorder

BOX 10 – SEASONS 1970-1971, 1971-1972, AND 1972-1973

Season 1970-1971

Folder 1 – Annual Meeting Notes, Bookkeeping Records,
Correspondence, and Beneficiary Record Sheets

Folder 2 – Correspondence, Bills, and Receipts

Folder 3 – Girard Bank Papers

Folder 4 – Papers of T. Morris Perot III, Treasurer

Season 1971-1972

Folder 5 – Annual Meeting Notes, Correspondence, and Beneficiary
Record Sheets

Folder 6 – Correspondence, Bills, and Receipts

Folder 7 – Girard Bank Papers

Folder 8 – Papers of T. Morris Perot III, Treasurer

Season 1972-1973

Folder 9 – Annual Meeting Notes and Beneficiary Record Sheets

Folder 10 – Correspondence, Bills, and Receipts

Folder 11 – Girard Bank Papers

Folder 12 – Papers of T. Morris Perot III, Treasurer

BOX 11 – SEASONS 1973-1974 AND 1974-1975

Season 1973-1974

Folder 1 – Annual Meeting Notes, Correspondence, Beneficiary
Record Sheets

Folder 2 – Correspondence, Bills, and Receipts

Folder 3 – Fuel Bills and Receipts

Folder 4 – Girard Bank Papers

Folder 5 – Papers of T. Morris Perot III, Treasurer

Season 1974-1975

Folder 6 – Annual Meeting Notes, Bookkeeping Records, Beneficiary Record Sheets

Folder 7 - Correspondence, Bills, and Receipts

Folder 8 – Fuel Bills and Receipts, Correspondence

Folder 9 – Girard Bank Papers

Folder 10 – Papers of T. Morris Perot III, Treasurer

BOX 12 – SEASONS 1975-1976 AND 1976-1977

Season 1975-1976

Folder 1 – Annual Meeting Notes and Beneficiary Record Sheets

Folder 2 – Correspondence, Bills, and Receipts

Folder 3 – Fuel Bills and Receipts

Folder 4 – Girard Bank Papers

Folder 5 – Papers of T. Morris Perot III, Treasurer

Season 1976-1977

Folder 6 – Grant from Philadelphia Yearly Meeting

Folder 7 – Annual Meeting Notes and Beneficiary Record Sheets

Folder 8 - Correspondence, Bills, and Receipts

Folder 9 – Fuel Bills and Receipts

Folder 10 – Girard Bank Papers

Folder 11 – Papers of T. Morris Perot III, Treasurer

BOX 13 – SEASONS 1977-1978 AND 1978-1979

Season 1977-1978

Folder 1 – Annual Meeting Notes and Beneficiary Record Sheets

Folder 2 – Correspondence, Bills, and Receipts

Folder 3 – Fuel Bills and Receipts, and Correspondence

Folder 4 – Girard Bank Papers

Folder 5 – Papers of T. Morris Perot III, Treasurer

Season 1978-1979

Folder 6 – Annual Meeting Notes, Bookkeeping Records, and
Beneficiary Record Sheets

Folder 7 - Correspondence, Bills, and Receipts

Folder 8 – Fuel Bills and Receipts

Folder 9 – Girard Bank Papers and a Resume

Folder 10 – Papers of T. Morris Perot III and James Perot,
Treasurers

BOX 14 – SEASONS 1979-1980 AND 1980-1981

Season 1979-1980

Folder 1 – Bookkeeping Records and Beneficiary Record Sheets

Folder 2 – Correspondence, Bills, and Receipts

Folder 3 – Newbold's Son & Co. and Bills and Receipts

Folder 4 – Girard Bank Papers

Folder 5 – Papers of James Perot and T. Morris Perot III, Treasurers

BOX 15 – SEASONS 1981-1982 AND 1982-1983

Season 1981-1982

Folder 1 – Bookkeeping Records and Beneficiary Record Sheets

Folder 2 – Correspondence

Folder 3 – Newbold's Son & Co. and Bills and Receipts

Folder 4 - Girard Bank Papers

Folder 5 – Papers of James Perot and T. Morris Perot III, Treasurers

Season 1982-1983

Folder 6 – Correspondence

Folder 7 – Newbold's Son & Co.

Folder 8 – Girard Bank Papers

Folder 9 – Papers of James Perot and T. Morris Perot III, Treasurers