

CAREER DEVELOPMENT  
BRYN MAWR COLLEGE & HAVERFORD COLLEGE

ON-CAMPUS EMPLOYMENT OPPORTUNITY  
2011/2012

Department: Science Library  HC  BMC

Building: KINSC

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Description of Position: Science Library Interlibrary Loan Student Assistant

Reports to: Dora Wong

**Position available:** 5 hours/week during Spring semester 2012 when school is in session

### **Job Description**

The Science Library is seeking a currently enrolled Haverford student on work-study to assist with fulfillment of interlibrary loan requests on weekdays. The successful candidate must be able to commit one hour each day between the hours of noon to 5pm to scan articles and/or deliver print materials to Magill Library. The hours of work can be negotiated. All training will be provided by the science librarian.

The ideal candidate must be reliable and self-disciplined and be committed to delivering the best quality work. Good communications skills are required in order to work with librarians both at Magill Library and the White Science Library. Having a science background and interest is desirable but not necessary.

Reports to: Science Librarian, White Science Library, Haverford College

### **To apply:**

We are accepting applications on a rolling basis and forms can be found at our circulation desk or on our website at <http://www.haverford.edu/library/> .

(For office use only) Date posted:

Initials: