

Alumni Responsible Computing Policy

Revised 9.09

Haverford College provides access to computing and information resources for students, staff, faculty, and alumni in support of the College's mission of teaching, research, and public service, and in support of the activities of the College community. These guidelines have been established to assist you in making responsible decisions regarding your use of computing resources.

Good Information Technology Practices:

- Use common sense regarding ethical use of Haverford email
- Use strong passwords -- protect yourself and the campus network by creating secure passwords that cannot be easily guessed or cracked. Secure passwords include both numbers and symbols.
- Make sure your operating system is up-to-date
- Make sure your anti-virus software is up-to-date

Examples of Policy Violations:

- Do not break copyright law
- Do not break into other people's files or accounts
- Do not run a business on the network – Haverford email shouldn't be used for money making ventures
- Do not give out your private information like passwords or credit card numbers. The Haverford Computing Center Help Desk will never ask you to email your passwords.
- Look out for scams and phishing attempts, where forged messages ask you to email your passwords, social security number, credit cards and bank information. Never reply to these messages. Here is an example phishing scam:

From: HAVERFORD.EDU SUPPORT TEAM

Subject: Update Your Email-Adress

To: undisclosed-recipients

Dear haverford.edu Subscriber,

We are currently carrying-out a mentainace process to your haverford.edu account, to complete this process you must reply to this email immediately, and enter your User Name here (*****) And Password here (*****) if you are the rightful owner of this account.

This process we help us to fight against spam mails. Failure to summit your password, will render your email address in-active from our database.

You can also confirm your email address by logging into your haverford.edu account at: <https://webmail.haverford.edu/>

NOTE: You will be send a password reset messege in next seven (7) working days after undergoing this process for security reasons.

Thank you for using haverford.edu!

The haverford.edu TEAM