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### **SATISFACTORY PROGRESS POLICY Federal Title IV Financial Aid Programs**

The following policy should be considered in light of the Academic Regulations section of the current Haverford College Catalog. This policy pertains to Federal Title IV aid only and does not cover aid provided from Haverford College funds.

To receive Title IV financial aid at Haverford, a student must (1) regular student, (2) be in good academic standing and (3) make satisfactory academic progress. A regular student is a person admitted through the regular admission process for the purpose of obtaining a degree in an eligible program.

#### **Enrollment Status**

One full Haverford course or credit is worth four semester hour credits in the standard terminology used by the Federal Government. Students enrolled for at least three Haverford credits in a semester are considered to be full-time for the purposes of receiving Title IV aid. A normal academic year at the College consists of two semesters and is more than thirty weeks in length.

#### **Good Academic Standing**

For the purposes of receiving Title IV aid, “good academic standing” is determined solely by the Committee on Student Standing and Programs. The minimum passing grade for good standing is 1.0 but CSSP, for stated reasons contained in the student’s file in the Dean’s Office, may permit a student to continue at the College with a grade average below 1.0 or require a student to take a leave from the College with a grade average above 1.0. Students who withdraw from the College during a semester may be expected to repay an appropriate amount of Title IV aid awarded according to the College's refund policy and the applicable Title IV refund regulations. These refund procedures are administered by the Business Office.

The policies on how withdrawals, incomplete courses, and repeated courses will affect student progress are explained in the Academic Regulations section of the *Haverford College Catalog*.

Federal regulations require institutions to check the academic progress each year. At the end of the sophomore year students receiving Title IV funds must have and subsequently maintain a least a "C" average or academic standing consistent with the graduation requirements of the program. At Haverford, students must have at least a 1.7 cumulative GPA for the minimum "C" grade with other graduation or degree requirements defined in the catalog.

#### **Satisfactory Academic Progress**

Before disbursement of Title IV funds, each student's record will be reviewed to determine that the student is making quantitative progress. Typically, a student who attends both Fall and Spring semesters must complete an average of three credits in each semester.

The College expects students to complete the full-time course of study in 4 years. A student may register for more than or less than the 4 courses per semester with the approval of advisors, their Dean, or CSSP (see the Academic Regulations section of the *Haverford College Catalog* for what approvals are required and for more specific information). CSSP approval is required for a student who wishes to complete the course of study beyond 4 years. Federal regulations require completion within 150% of the standard 4 years (i.e. within 6 years). Changes in a student's major may allow recalculation of the Federal 150% rule (i.e. count courses required under new a major and compare to courses accepted toward new major).

Transfer students are assigned a prorated time frame based on the academic level at which they are classified when they matriculate.

A student who does not successfully complete the Federal average minimum of 3 full, Haverford course credits or 12 semester hours per semester will not be considered for Title IV aid until enough credits have been completed to bring the this total back up to the minimum requirement.

There are no remedial courses offered at the College or accepted as credit toward a Haverford College degree. CSSP makes efforts to provide a structure of support within which the student can be more successful and build self-confidence but there is no academic probation at the College which automatically puts students in violation of these Federal Satisfactory Progress Policies.

### **Grade Level Standards**

Haverford's grade level standards are published as part of the "Academic Regulations" section of the Catalog.

### **Unusual Circumstances**

In the event of unusual or extenuating circumstances which result in a student not maintaining satisfactory progress, the Director of Financial Aid may waive or adjust this policy on an individual basis with advice of the Dean's Office. The Director of Financial Aid will follow the advice of the Dean or CSSP when actions are taken to approve an unusual request of a student for stated reasons contained in the student's file in the Dean's Office or in the Financial Aid Office.

### **Appeal**

Any student found ineligible for Title IV financial aid based on this policy may request that the Director of Financial Aid review their individual circumstances. In the event a student is not satisfied with this review, an appeal may be made to the Financial Aid Committee.

### **Reinstatement**

Any student found ineligible for Title IV financial aid may reestablish eligibility by meeting minimum standards of Good Academic Standing and Satisfactory Academic Progress outlined above.