

The Rufus M. Jones Institute for Leadership: Audit Form

This form may be used as a resource to help participants track progress in the Rufus M. Jones Institute for Leadership. As you are engaged in experiences that meet the curricular requirements for the Institute, keep record of how and when you completed each of the following.

All participants will, upon full completion of these requirements, be asked to submit a completed Audit Form with the Capstone Reflection Essay.

Foundational Components:

Speakers, Discussions, and Workshops on Leadership

1. _____, Semester/Year: ___ / ___

2. _____, Semester/Year: ___ / ___

3. _____, Semester/Year: ___ / ___

4. _____, Semester/Year: ___ / ___

Conference

1. _____, Semester/Year: ___ / ___

Retreat

1. _____, Semester/Year: ___ / ___

Leadership ExCo

1. _____, Semester/Year: ___ / ___

Self-Designed Experiences:

Internship, Externship, or Off-Campus Job

Name of Program/Company: _____

Dates attended/worked: _____

Leadership Experience

Please list all posts held on-campus and the time dedicated to each (in semesters)

i.e. Customs Person (2)

Capstone Reflection Essay

Date submitted: ___ / ___ / _____